

Public Document Pack

Supplementary information for 17 September 2013 Scrutiny Board (Sustainable Economy and Culture)

Pages 1-30: Agenda item 7 – West Park Centre Property Condition Survey

Pages 31-34: Agenda item 9 – Draft terms of reference – Scrutiny Board inquiry on Jobs and Skills

Pages 35-54: Agenda item 10 – Minutes of the Executive Board meeting on 4 September 2013.

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Leeds City Council - Education Leeds
ASSET MANAGEMENT PLAN
PROPERTY CONDITION SURVEY

Establishment reference : 0001

UPRN : 0001

West Park Centre

Spen Lane, West Park, Leeds, LS16 5BE
Telephone: 0113 2304074 Fax: not available



Asset Management Planning Information

Condition Report – Notes of Guidance

The Executive Summary Report for Condition is split into 5 sections:

- **Summary page** – Including general details, surveyor's summary comments and a breakdown of the blocks on site
- **Cost breakdown** – Displaying the breakdown of prioritised cost against the DfES element **for the whole site**.
- **Block cost breakdown** – Displaying the breakdown of prioritised cost against the DfES element **for each block on site**.
- **Detail of prioritised works** – Displaying cost and prioritisation for each item of work identified on the survey. This is not the full survey but represents a reduced version showing all priority items **excluding painting works**.
- **Summary of redecoration works** – Displaying cost and prioritisation for redecoration works summarised against element and block.

DfES reference and building name – The DfES reference is unique to the School within the Authority

Condition of the item (see below for explanation)

Cost for the works against relevant **Priority 1 to 3**. (See below for explanation)

AMP Condition Survey Report (1234)- Street School

Detail of Prioritised Works (Excluding Internal Redecoration)

A/1 Block 1 - Permanent	Condn	Priority 1	Priority 2	Priority 3
B/4 Block 4 - bristol 1950s g0028 79 m2 Ceilings, Sheet	D	£1,505		
Replace mineral fibre tiles fixed to soffit severe sagging . possible health and safety issue if ceiling tiles fall off .				
Sub total for Priority 1 works		£1,505		

Block – The property is divided into blocks. Each block represents either an individual building or a distinct extension to a building

Location of item – this can be the Room number reference on the drawing (as above) or may be the Elevation number or the Roof number (again referenced to the CAD plan)

Measured Element, split into type and sub-type.

Recommended remedial works and surveyor's **commentary**.

PRIORITY GRADING GUIDANCE NOTES -Condition Gradings

Each element on the survey is allocated a condition grading as set out by the DfES as follows:

• Grade A	Good	Performing as intended and operating efficiently
• Grade B	Satisfactory	Performing as intended but exhibiting minor deterioration
• Grade C	Poor	Exhibiting major defects and/or not operating as intended
• Grade D	Bad	Life expired and/or serious risk of imminent failure

Priority Gradings (in the context of five year planning period)

Each item is allocated a priority rating 1-3.

• Priority 1	Urgent	Work that will prevent closure of the premises and/or address immediate high risk to health and safety of the occupants and/or remedy a serious breach of legislation.
• Priority 2	Essential	Work required within 2 years that will prevent serious deterioration of the fabric or services and/or address a medium risk to the health and safety of the occupants and/or remedy a less serious breach of legislation
• Priority 3	Desirable	Work required within 3 to 5 years.

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0001 - West Park Centre

Spenn Lane, West Park, Leeds, LS16 5BE



Premise GFA (m2) 7,195

Date of survey 28/09/2009 **Construction year** 1951

Executive Summary

Block 01- A predominately two storey building constructed 1951 of brick external walls incorporating single glazed painted steel framed windows and timber doors under flat asphalt covered roofs. Areas of the external walls are clad with concrete panels and replacement PVC cladding has been installed to some elevations. A section of the building was damaged by fire in 2001 and that area was subsequently refurbished.

Survey overall condition **B**

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Building Summary:

Roofs:

The flat asphalt roof coverings are currently in satisfactory condition. However there are areas of ongoing patch repairs and evidence of minor water ingress internally therefore renewal of the roof coverings is envisaged being required within the next three to five years. Due to the extensive area of the flat roofs, the implementation of a rolling roof replacement programme is recommended to distribute the major expenditure of renewing the roof coverings.

Floors & Stairs:

The majority of the floor finishes within the building are in satisfactory condition and appear well maintained.

Ceilings:

The majority of the ceiling finishes are in satisfactory condition. Isolated areas of the plaster finished ceilings require repairs where water ingress from roof leaks have damaged the internal finishes.

External Walls, Windows & Doors:

A visual inspection of the external walls identified stepped fractures indicating structural movement in elevations 18 and 41. Prior to remedial works being implemented the fractures require further structural investigations to determine if the movement is progressive or historic. The cost of further structural investigations has not been included in the report. Elevation 10A also has stepped fractures in the stonework originating above the external door. The stepped fractures are attributed to deflection of the steel lintel above the door. The single glazed steel framed windows are approximately 58 years old and approaching the end of their design life. The steel frames are generally deteriorating and the single glazing provides poor thermal properties. Due to the age, condition and cost of redecoration works the windows are recommended for renewal / upgrading. The external doors are generally in satisfactory condition. However the steel framed external doors are recommended for renewal / upgrade during the window replacement.

Internal Walls, Windows & Doors:

The internal walls are generally in satisfactory condition. Isolated repairs are required where impact damage has occurred. The internal doors are generally in satisfactory condition.

Sanitary Services:

The majority of the sanitary accommodation is original and approximately 58 years old. The toilet areas are therefore recommended for a full refurbishment within the next three years to upgrade the aging facilities.

Redecorations:

The internal decorations are generally in satisfactory condition and appear well maintained.

Fixed furniture & Fittings:

The fixed furniture and fittings provided within the buildings are generally in satisfactory condition.

External Areas:

The tarmac surfaced car park, access roads and pathways are generally in satisfactory condition. Isolated areas of the tarmac footpaths are uneven and pose potential trip hazards that require immediate attention. The areas of soft landscaping are generally well maintained. The interior of the building is susceptible to flooding in Rooms G/102 - G/104 due to the drains backing up and over flowing. Camera surveys have identified collapsed sections of the pipework in this area and an upgrade of the existing drainage is therefore recommended.

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MECHANICAL SURVEY REPORT

General comments

Inspection and Testing - Although gas servicing may have been carried out, records were not available to view at the time of survey. It is therefore recommended that all gas-services and appliances are checked and serviced to ensure they are safe to use. It is also recommended that tests are carried out to ensure that the Kitchen extraction system complies with gas safety regulations.

Legionella - A legionella risk assessment has been carried out and a maintenance procedure was in place with regular monthly checks, however monthly checks are no longer carried out. It is recommended that all water services are continually inspected to check compliance with ACOP L8.
The drinks fountains in G/103 and G/067 should be removed.

Energy Efficiency - The present heating system installed throughout the building is not "energy-efficient" due to large-bore pipework and cast iron radiators with no thermostatic control. This would be remedied when replacement takes place.

Following asbestos removal, heating pipework and the calorifier in the boiler room are not insulated; it is recommended these are insulated ASAP to avoid excessive heat loss.

It is recommended that an energy-audit is carried out to identify any areas where additional energy-efficiency measures can be introduced.

Block 1 Main Building

General Installation - With the exception of the boiler house plant most of the installation is approximately 58 years old and in poor condition.

Space Heating - The heating system comprises 3 no gas-fired boilers, steel pipework and a mix of fan convectors, natural convectors, cast-iron and steel panel radiators. It is recommended that all original pipework and heat emitters be replaced within 1-2 years.

The 2no older boilers may need replacing within 2-3 years.

Control to the heating system is "energy-efficient" and is in satisfactory condition.

The pipework and calorifier are not insulated following asbestos removal.

The boiler has no fire-protection and the gas supply to the boiler has no automatic isolation, it is recommended that these be installed

Domestic Hot Water - Domestic hot water is provided by a gas-fired boiler and calorifier with copper distribution pipework. All visible services appear satisfactory.

It is recommended that the boiler and old copper pipework be replaced within 2-3 years

Cold Water System - There are no easily-accessible water storage tanks, therefore condition cannot be assessed.

Distribution is via copper pipework. All visible services appear satisfactory.

It is recommended that old copper pipework be replaced within 2-3 years and the drinks fountains in G/103 and G/067 be removed.

Extractor Fans - Extractor fans are installed in some toilet areas and are in a satisfactory condition. The extractor fans installed in the stage area are very old and should be replaced if still needed.

Kitchen Canopy - The kitchen has been de-commissioned and the canopy has been removed.

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ELECTRICAL SURVEY REPORT

General comments

Electrical Testing - Although testing may have been carried out, records were not available to view at the time of survey. It is therefore recommended that a full electrical inspection and test to BS7671 is carried out throughout all blocks and any remedial work completed, to ensure the installations are safe to use (see note in "Wiring").

Lift Inspection - Although testing may have been carried out, records were not available to view at the time of survey. It is therefore recommended that Lifts are tested and inspected to BS 5655.

Health and Safety - It is recommended that LG3-compliant luminaires are installed adjacent all VDUs to comply with Health and Safety Legislation.

If ball sports take place in the hall it is recommended that vandal-resistant luminaires are installed to prevent damage and possible injury.

Block 1 Main Building

General Installation - The electrical installation is mostly original, approximately 58 years old and in poor condition and may constitute a fire risk.

Wiring - Wiring systems comprise PVC in conduit, PVC/PVC and possibly VIR with PVC/SWA and Paper-Lead sub-mains cables. The original wiring may comprise VIR which constitutes a fire risk. It is recommended that the wiring be replaced within the year and if not the installation must be tested to verify its safety.

Luminaires - Luminaires are fluorescent and tungsten throughout the building. Many luminaires have exceeded their expected life and it is anticipated that these will fail in the very near future. It is recommended that they be replaced.

Main Switchgear - The main incoming switchgear and distribution panel, located in room B/251 is original and in poor condition. The cable trench below the main switch is full of water, this should be fitted with a submersible pump and the trench kept dry.

Sub-Distribution Boards - Sub-distribution boards have MCB protection and are in a satisfactory condition. The original ones have rewirable carriers and are in poor condition. It is recommended that they be replaced when the installation is rewired.

Fire Alarm System - A mains-only manual fire alarm system, wired in fire-resistant MI cable, is installed. It is in poor condition and does not comply with British Standards; it is recommended that this be replaced with a system complying with BS 5839.

Emergency Lighting System - A very old central battery emergency lighting system, wired in fire-resistant MI cable, is installed throughout the building. It is in poor condition and does not comply with British Standards; it is recommended that this be replaced with a system complying with BS 5266.

Security System - A security system is installed that comprises CCTV cameras and a PIR system throughout the building, the system is in a satisfactory condition.

ICT Network Cabling - Cat 5 ICT cabling has been installed in classroom and office areas and is in satisfactory condition.

Lightning Protection - A copper lightning conductor is installed to the boiler flue stack and appears to be in a satisfactory condition although it is recommended that this be tested in accordance with British Standards. It is also recommended that a risk assessment is carried out to the rest of the building and a system installed if necessary.

Stage Lighting - Portable stage lighting is installed to the balcony G/127 and is in satisfactory condition.

Lift - A hydraulic chair lift is installed and is in satisfactory condition. It is not known when the lift was last inspected.

Electric Space Heating - Space heating in the first floor halls is provided by quartz electric heaters and these are in a satisfactory condition.

Energy Efficiency - First floor halls are presently lit by 300 Watt tungsten lamps, these should be replaced with

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fluorescent luminaires to give a significant reduction in energy use.

Building and Block Area Details

The chart below displays the breakdown of blocks making up the site. Each block reference is used to group room data and condition information. The referencing is split into 2 parts eg 01/02, where the first part (01) is the building reference and the second part (02) is the block reference within the building.

Block Reference/ Name	Construction Type	GFA (m2)	Construction Year
01/01 Block 1 Main Building	Permanent	7,195	1951
02/02 Grounds Hardstandings	External Areas	10,000	1951

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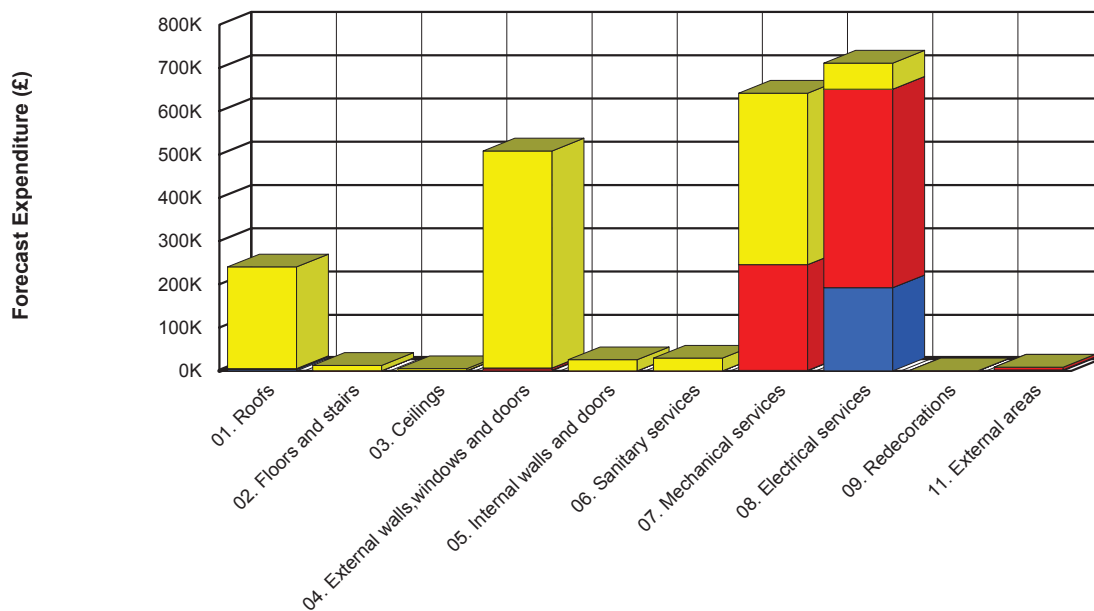
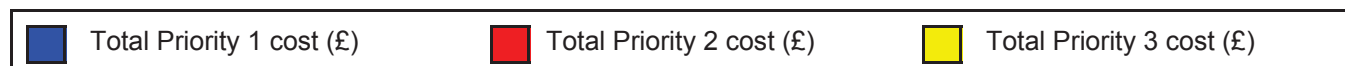
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Cost Summary by Element

The chart below displays the total forecast expenditure need for the **whole** property based on the condition survey. Each cost is summarised against the standard element description as defined by the DFES. The costs are subtotalled by priority 1,2 and 3 to indicate the urgency of the work required (where 1 is the most urgent).

Element	Priority 1	Priority 2	Priority 3	Total
01. Roofs	£3,778	£1,356	£235,052	£240,186
02. Floors and stairs	£363		£12,311	£12,674
03. Ceilings		£529	£4,487	£5,016
04. External walls, windows and doors	£1,770	£4,871	£501,534	£508,175
05. Internal walls and doors		£81	£25,677	£25,757
06. Sanitary services			£29,423	£29,423
07. Mechanical services	£1,033	£244,386	£396,269	£641,688
08. Electrical services	£192,108	£458,802	£60,219	£711,129
09. Redecorations			£218	£218
11. External areas	£2,181	£6,430		£8,610
Grand total	£201,233	£716,453	£1,265,191	£2,182,876

Cost Summary Chart



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Summary of Total Cost by Block

The chart below displays the total forecast expenditure for **each block** within the property. Each cost is summarised against the standard element description as defined by the DFES. The costs are subtotalled by priority 1,2 and 3 to indicate the urgency of the work required.

01/01 Block 1 Main Building - Permanent, 7,195m2	Priority 1	Priority 2	Priority 3	Total
01. Roofs	£3,778	£1,356	£235,052	£240,186
02. Floors and stairs	£363		£12,311	£12,674
03. Ceilings		£529	£4,487	£5,016
04. External walls, windows and doors	£1,770	£4,871	£501,534	£508,175
05. Internal walls and doors		£81	£25,677	£25,757
06. Sanitary services			£29,423	£29,423
07. Mechanical services	£1,033	£244,386	£396,269	£641,688
08. Electrical services	£192,108	£458,802	£59,884	£710,794
09. Redecorations			£218	£218
Sub total for 01/01 Block 1 Main Building - Permanent, 7,195m2	£199,052	£710,023	£1,264,856	£2,173,931

02/02 Grounds Hardstandings - External Areas, 10,000m2	Priority 1	Priority 2	Priority 3	Total
08. Electrical services			£335	£335
11. External areas	£2,181	£6,430		£8,610
Sub total for 02/02 Grounds Hardstandings - External Areas, 10,000m2	£2,181	£6,430	£335	£8,945

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Detail of Prioritised Works (Excluding Redecorations)

The chart below displays the breakdown of forecast cost against each item. The report is group by location/room name within each block. The condition grade against each item is defined as **A-Good**, **B-Satisfactory**, **C-Poor** and **D-Bad/Urgent**. Painting costs are excluded and are available in summary within the final section of this report.

Priority 1 / Urgent works required	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
B/250-254-Circulation				
8. Electrical services				
232 m2 Misc Power & Socket Wiring,General Refer to summary report	C	£2,017		
232 m2 Luminaires Wiring,VIR,Flush/Surface Refer to summary report	C	£4,236		
B/251-Plant				
8. Electrical services				
1 nr Sub Main Cables,PVC/Conduit,Per board Refer to summary report	C	£797		
1 nr Main Switch & Distr. Panel,Cubicle,3 ph Refer to summary report	C	£2,738		
1 nr Sub Distribution Boards,HRC,3 ph large building Refer to summary report	C	£3,651		
B/252-Caretaker Store				
8. Electrical services				
1 nr Sub Main Cables,PVC/Conduit,Per board Refer to summary report	C	£797		
1 nr Sub Distribution Boards,Rewirable,3 ph large building Refer to summary report	C	£3,651		
B/253-Boilerhouse				
7. Mechanical services				
1 nr Pumps,Sec HWS Not working	C	£274		
Elevation 10A				
4. External walls, windows and doors				
4 m2 Walls (external),Stone stepped fracture / lintel deflection	D	£1,515		
2 ml Windows,Concrete,Lintel lintel deflection / stepped fracture over door	D	£256		
Elevation 32				
1. Roofs				
0 m2 Soffit,Sheet,Wood sections of soffit not secure / hanging loose	B	£316		
Elevation 36				
2. Floors and stairs				
1 nr Steps,Repair,Concrete Steps impact damage to step on escape stairs	D	£39		
G/054-101/207-249-Circulation				
8. Electrical services				
2,350 Misc Power & Socket Wiring,General Refer to summary report	C	£20,430		
2,350 Luminaires Wiring,VIR,Flush/Surface Refer to summary report	C	£42,903		
G/063-Circulation				
8. Electrical services				
2 nr Sub Distribution Boards,Rewirable,1 ph large building Refer to summary report	C	£5,477		
G/067-Pupil Toilets				
7. Mechanical services				
1 m2 Maintenance,Mechanical,maintenanc Remove water fountain e large building	C	£380		
G/077-Teaching Storage				
8. Electrical services				
2 m2 Sub Main Cables,Paper Lead Refer to summary report	C	£73		
2 nr Sub Distribution Boards,Rewirable,3 ph large building Refer to summary report	C	£7,303		
G/083-Office				
2. Floors and stairs				

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Detail of Prioritised Works (Excluding Redecorations)

The chart below displays the breakdown of forecast cost against each item. The report is group by location/room name within each block. The condition grade against each item is defined as **A**-Good, **B**-Satisfactory, **C**-Poor and **D**-Bad/Urgent. Painting costs are excluded and are available in summary within the final section of this report.

Priority 1 / Urgent works required	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
G/083-Office				
2. Floors and stairs				
4 m2 Floors (finishes),Repair,Wood block potential trip hazard / loose blocks	D	£324		
G/103-Pupil Toilets				
7. Mechanical services				
1 m2 Maintenance,Mechanical,maintenanc Remove water fountain e large building	C	£380		
G/115-Staff Workroom				
8. Electrical services				
1 m2 Sub Main Cables,Paper Lead Refer to summary report	C	£37		
G/122-Staff Workroom				
8. Electrical services				
1 m2 Sub Main Cables,Paper Lead Refer to summary report	C	£37		
G/128-Teaching Storage				
8. Electrical services				
1 m2 Sub Main Cables,Paper Lead Refer to summary report	C	£37		
G/134-170/184-205-Office				
8. Electrical services				
1,570 Misc Power & Socket Wiring,General Refer to summary report	C	£13,649		
1,570 Luminaires Wiring,VIR,Flush/Surface Refer to summary report	C	£28,663		
G/158-Office				
8. Electrical services				
2 nr Sub Distribution Boards,Rewirable,3 ph large building Refer to summary report	C	£7,303		
1 nr Sub Distribution Boards,Rewirable,1 ph large building Refer to summary report	C	£2,738		
2 m2 Sub Main Cables,Paper Lead Refer to summary report	C	£73		
1 nr Sub Main Cables,PVC/Conduit,Per board Refer to summary report	C	£797		
G/169-Circulation				
8. Electrical services				
1 nr Sub Distribution Boards,Rewirable,3 ph large building Refer to summary report	C	£3,651		
1 m2 Sub Main Cables,Paper Lead Refer to summary report	C	£37		
G/202-Teaching Storage				
8. Electrical services				
1 nr Sub Main Cables,PVC/Conduit,Per board Refer to summary report	C	£797		
2 m2 Sub Main Cables,Paper Lead Refer to summary report	C	£73		
3 nr Sub Distribution Boards,Rewirable,1 ph large building Refer to summary report	C	£8,215		
G/222-Caretaker Store				
8. Electrical services				
3 nr Sub Distribution Boards,Rewirable,1 ph large building Refer to summary report	C	£8,215		
1 m2 Sub Main Cables,Paper Lead Refer to summary report	C	£37		
2 nr Sub Main Cables,PVC/Conduit,Per board Refer to summary report	C	£1,594		
G/228-Caretaker Store				
8. Electrical services				

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Detail of Prioritised Works (Excluding Redecorations)

The chart below displays the breakdown of forecast cost against each item. The report is group by location/room name within each block. The condition grade against each item is defined as **A-Good**, **B-Satisfactory**, **C-Poor** and **D-Bad/Urgent**. Painting costs are excluded and are available in summary within the final section of this report.

Priority 1 / Urgent works required	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
G/228-Caretaker Store				
8. Electrical services				
1 m2 maintenance,electrical,maintenance Remove redundant battery cells large building	C	£190		
1 nr Sub Main Cables,PVC/Conduit,Per board Refer to summary report	C	£797		
1 nr Sub Distribution Boards,Rewirable,3 ph large building Refer to summary report	C	£3,651		
1 m2 Sub Main Cables,Paper Lead Refer to summary report	C	£37		
M/001-4 +1/005-12-Balcony				
8. Electrical services				
646 m2 Misc Power & Socket Wiring,General Refer to summary report	C	£5,616		
646 m2 Luminaires Wiring,VIR,Flush/Surface Refer to summary report	C	£11,794		
Roof 01				
1. Roofs				
10 m2 Soffit,Concrete spalled concrete	D	£2,283		
Roof 04A				
1. Roofs				
20 m2 Roofs,Profile Sheet,Steel holes in roof deck & missing sections of felt covering	D	£1,179		
02/02 Grounds Hardstandings - External Areas				
Elevation 36				
11. External areas				
10 m2 Hardstandings/Pavements,Tarmac potential trip hazard / tree roots	D	£514		
Elevation 46				
11. External areas				
2 Nr Drainage,Drainage,General drains backing up -see executive summary	D	£1,666		
Sub total for Priority 1 / Urgent works required		£201,233		

Detail of Prioritised Works (Excluding Redecorations)

The chart below displays the breakdown of forecast cost against each item. The report is group by location/room name within each block. The condition grade against each item is defined as **A-Good**, **B-Satisfactory**, **C-Poor** and **D-Bad/Urgent**. Painting costs are excluded and are available in summary within the final section of this report.

Priority 2 / Works required within 2 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
1/005/12/14/27-Circulation				
8. Electrical services				
128 m2 Luminaires,Fluorescent,Surface Refer to summary report	C		£5,842	
1/007/9-Hall				
8. Electrical services				
542 m2 Luminaires,Tungsten,Surface Refer to summary report	C		£24,738	
1/018/41/44/50/52-Circulation				
7. Mechanical services				
227 m2 Heat Emitters,Radiators,Cast Iron Refer to summary report	C		£3,985	
1/040-Circulation				

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Detail of Prioritised Works (Excluding Redecorations)

The chart below displays the breakdown of forecast cost against each item. The report is group by location/room name within each block. The condition grade against each item is defined as **A-Good**, **B-Satisfactory**, **C-Poor** and **D-Bad/Urgent**. Painting costs are excluded and are available in summary within the final section of this report.

Priority 2 / Works required within 2 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
1/040-Circulation				
7. Mechanical services				
39 m2 Heat Emitters,Nat convector,general Refer to summary report	C		£890	
All				
7. Mechanical services				
7,256 Distribution Pipework,Heating,Steel large building Refer to summary report	C		£198,836	
8. Electrical services				
7,256 Fire Alarm Access'ies & Ctrl,Mains Only,Stand alone Refer to summary report	C		£88,313	
7,256 Emergency Wiring,Fire Resistant,MICC Rewire when replacing system	C		£79,482	
7,256 Emergency Luminaires/Control,Dedicated,Central Battery Refer to summary report	C		£99,289	
7,256 Fire Alarm Wiring,Fire Resistant,MICC Renew when replacing system	C		£66,235	
B/251/254-Plant				
8. Electrical services				
80 m2 Luminaires,Tungsten,Surface Refer to summary report	C		£3,651	
B/253-Boilerhouse				
7. Mechanical services				
1 m2 Maintenance,Mechanical,maintenanc e large building Insulate all pipework/calorifier	D		£3,795	
1 nr Pumps,Primary HWS,large building Approaching end of life	B		£1,229	
Elevation 17				
4. External walls,windows and doors				
2 m2 Doors (external),Wood plywood facing panel delaminating from door	C		£481	
8. Electrical services				
1 nr Luminaires,Tungsten,Surface Damaged	C		£362	
Elevation 18				
4. External walls,windows and doors				
0 m2 Walls (external),Brick,Fair faced stepped fracture- see executive summary	B		£316	
Elevation 24				
4. External walls,windows and doors				
10 m2 Walls (external),Clad,UPVC impact damage	C		£701	
Elevation 36				
4. External walls,windows and doors				
2 m2 Doors (external),Wood plywood facing panel delaminating from door	C		£481	
8. Electrical services				
1 nr Luminaires,Tungsten,Surface Damaged	C		£362	
Elevation 37				
1. Roofs				
28 Lin Fascia,Fascia,Softwood timber decay	C		£491	
28 m2 Soffit,Sheet,Wood sections of soffit not secure / hanging loose	C		£865	
4. External walls,windows and doors				
6 m2 Walls (external),Clad,UPVC impact damage	C		£420	
Elevation 41				
4. External walls,windows and doors				
32 m2 Walls (external),Clad,UPVC impact damage	C		£2,156	

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AMP Condition Survey Report 0001 - West Park Centre

Detail of Prioritised Works (Excluding Redecorations)

The chart below displays the breakdown of forecast cost against each item. The report is group by location/room name within each block. The condition grade against each item is defined as **A-Good**, **B-Satisfactory**, **C-Poor** and **D-Bad/Urgent**. Painting costs are excluded and are available in summary within the final section of this report.

Priority 2 / Works required within 2 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent Elevation 41 4. External walls,windows and doors 0 m2 Walls (external),Brick,Fair faced stepped fracture- see executive summary	B		£316	
Elevation 42 8. Electrical services 1 nr Luminaires,Tungsten,Surface Damaged	C		£362	
Elevation 46 8. Electrical services 7 nr Luminaires,Fluorescent,Surface Approaching end of life	B		£2,438	
Elevation 5 8. Electrical services 1 nr Luminaires,Tungsten,Surface Damaged	C		£362	
G/057/58/70/77/78-Teaching Storage 8. Electrical services 70 m2 Luminaires,Tungsten,Surface Refer to summary report	C		£3,195	
G/057/60-69/100/102-Teaching Storage 7. Mechanical services 420 m2 Heat Emitters,Radiators,Cast Iron Refer to summary report	C		£7,373	
G/059-Staff Showers 7. Mechanical services 1 nr HWS Mixing Valves,General Approaching end of life	B		£125	
8. Electrical services 8 m2 Luminaires,Fluorescent,Surface Refer to summary report	B		£351	
G/072-76/83/85-90-Circulation 8. Electrical services 439 m2 Luminaires,Fluorescent,Surface Refer to summary report	C		£20,037	
G/107/109/123/127-Registration Classbase 8. Electrical services 202 m2 Luminaires,Fluorescent,Surface Refer to summary report	C		£9,220	
G/115-Staff Workroom 3. Ceilings 1 m2 Ceilings,Sheet,Mineral Fibre damaged section	C		£51	
G/119/132-134/144-Circulation 7. Mechanical services 243 m2 Heat Emitters,Radiators,Cast Iron Refer to summary report	C		£4,266	
G/129/138/145/147-Teaching Storage 8. Electrical services 220 m2 Luminaires,Fluorescent,Surface Refer to summary report	C		£10,041	
G/148/157/164/185-Teaching Storage 8. Electrical services 214 m2 Luminaires,Tungsten,Surface Refer to summary report	C		£9,767	
G/149/151/152/155-Circulation 7. Mechanical services 117 m2 Heat Emitters,Radiators,Cast Iron Refer to summary report	C		£2,054	

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Detail of Prioritised Works (Excluding Redecorations)

The chart below displays the breakdown of forecast cost against each item. The report is group by location/room name within each block. The condition grade against each item is defined as **A-Good**, **B-Satisfactory**, **C-Poor** and **D-Bad/Urgent**. Painting costs are excluded and are available in summary within the final section of this report.

Priority 2 / Works required within 2 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent G/156/160/161/188-Registration Classbase 8. Electrical services 189 m2 Luminaires,Fluorescent,Surface Refer to summary report	C		£8,626	
G/159-Teaching Storage 3. Ceilings 3 m2 Ceilings,Repair,Plasterboard ceiling water ingress damage	C		£113	
5. Internal walls and doors 2 m2 Walls (internal),Repair,Plaster impact damage	C		£81	
G/165/166/168/169-Circulation 7. Mechanical services 28 m2 Heat Emitters,Radiators,Cast Iron Refer to summary report	C		£492	
G/185-Kitchen 7. Mechanical services 193 m2 Heat Emitters,Fan convector,general Refer to summary report	C		£4,404	
G/186/189/191-Store 8. Electrical services 33 m2 Luminaires,Tungsten,Surface Refer to summary report	C		£1,506	
G/192/200/204/214-Store 8. Electrical services 153 m2 Luminaires,Fluorescent,Surface Refer to summary report	C		£6,983	
G/193-195/205/208-Staff toilet 8. Electrical services 111 m2 Luminaires,Tungsten,Surface Refer to summary report	C		£5,066	
G/196-199/201/206-Access Toilet 7. Mechanical services 294 m2 Heat Emitters,Radiators,Cast Iron Refer to summary report	C		£5,161	
G/207/208/212-Stage Area 7. Mechanical services 200 m2 Heat Emitters,Radiators,Cast Iron Refer to summary report	C		£3,511	
G/208-Stage Area 7. Mechanical services 2 nr Extractor Fans,General,Large unit Refer to summary report	C		£1,565	
G/210-212/215/227-Caretaker Store 8. Electrical services 35 m2 Luminaires,Tungsten,Surface Refer to summary report	C		£1,597	
G/214-Teaching Storage 3. Ceilings 3 m2 Ceilings,Repair,Plasterboard ceiling water ingress damage	C		£113	
G/214/219-222-Teaching Storage 7. Mechanical services 56 m2 Heat Emitters,Radiators,Cast Iron Refer to summary report	C		£983	
G/215-Office 3. Ceilings 3 m2 Ceilings,Repair,Plasterboard ceiling water ingress damage	C		£113	

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Detail of Prioritised Works (Excluding Redecorations)

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Priority 2 / Works required within 2 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent G/218/219/222-Teaching Storage 8. Electrical services 38 m2 Luminaires,Fluorescent,Surface Refer to summary report	C		£1,734	
G/222-Caretaker Store 8. Electrical services 1 nr Sub Main Cables,PVC/Conduit,Per board Refer to summary report 1 nr Sub Distribution Boards,Rewirable,1 ph large building Refer to summary report	B B		£766 £2,633	
G/224/225/230/232-Office 8. Electrical services 116 m2 Luminaires,Fluorescent,Surface Refer to summary report	C		£5,294	
G/224/225/232/233-Office 7. Mechanical services 118 m2 Heat Emitters,Nat convector,general Refer to summary report	C		£2,693	
G/227-Staff Toilets 3. Ceilings 3 ml Ceilings,Repair,Plaster cracks water ingress damage	C		£26	
G/228/229/238-Caretaker Store 8. Electrical services 12 m2 Luminaires,Tungsten,Surface Refer to summary report	C		£548	
G/237/240-242/244-Office 7. Mechanical services 101 m2 Heat Emitters,Nat convector,general Refer to summary report	C		£2,305	
G/244-Office 3. Ceilings 3 m2 Ceilings,Repair,Plasterboard ceiling water ingress damage	C		£113	
M/001/2-Balcony 7. Mechanical services 41 m2 Heat Emitters,Radiators,Cast Iron Refer to summary report	C		£720	
02/02 Grounds Hardstandings - External Areas Elevation 20 11. External areas 50 m2 Hardstandings/Pavements,Tarmac poor underfoot conditions / wearing course deteriorating	C		£2,572	
Elevation 37 11. External areas 30 m2 Hardstandings/Pavements,Tarmac potential trip hazard / cracked & uneven surface	C		£1,543	
Elevation 42 11. External areas 45 m2 Hardstandings/Pavements,Tarmac poor underfoot conditions / wearing course deteriorating	C		£2,315	
Sub total for Priority 2 / Works required within 2 years			£716,453	

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Priority 3 / Works required within 3-5 years	Cond'n	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
1/008/10/41/52-Teaching Storage				
8. Electrical services				
64 m2 Luminaires,Tungsten,Surface	Refer to summary report	B		£2,497
1/014/16/19-21/24-Office				
7. Mechanical services				
302 m2 Heat Emitters,Fan convector,general	Refer to summary report	B		£6,627
1/027/29/37/39-Office				
7. Mechanical services				
217 m2 Heat Emitters,Fan convector,general	Refer to summary report	B		£4,762
1/041-Staff Toilets				
2. Floors and stairs				
23 m2 Floors (finishes),Ceramic tiles,Solid floor	installation of anti slip sheet vinyl recommended during toilet refurbishment	B		£2,140
3. Ceilings				
18 m2 Ceilings,Sheet,Mineral Fibre	appearance deteriorating - renewal recommended during toilet refurbishment	B		£850
5. Internal walls and doors				
10 m2 Walls (internal),Ceramic tiles,Masonry	toilet refurbishment recommended	B		£930
5 nr Walls (internal),WC cubicles,Demountable	toilet refurbishment recommended	B		£3,397
6. Sanitary services				
5 Nr Sanitary Fittings,WC,Ceramic	toilet refurbishment recommended	B		£1,519
4 Nr Sanitary Fittings,whb,Ceramic	toilet refurbishment recommended	B		£1,893
1/052-Office Store				
2. Floors and stairs				
18 m2 Floors (finishes),Ceramic tiles,Solid floor	installation of anti slip sheet vinyl recommended during toilet refurbishment	B		£1,675
3. Ceilings				
18 m2 Ceilings,Sheet,Mineral Fibre	appearance deteriorating - renewal recommended during toilet refurbishment	B		£850
5. Internal walls and doors				
10 m2 Walls (internal),Ceramic tiles,Masonry	toilet refurbishment recommended	B		£930
6 nr Walls (internal),WC cubicles,Demountable	toilet refurbishment recommended	B		£4,076
6. Sanitary services				
6 Nr Sanitary Fittings,WC,Ceramic	toilet refurbishment recommended	B		£1,823
4 Nr Sanitary Fittings,whb,Ceramic	toilet refurbishment recommended	B		£1,893
All				
7. Mechanical services				
7,256 Distribution Pipework,HWS,Copper large building	Refer to summary report	B		£48,990
7,256 Distribution Pipework,CWS,Copper large building	Refer to summary report	B		£48,990
B/253-Boilerhouse				
7. Mechanical services				
3 nr Freestanding Flues,Steel,medium unit	Renew when replacing boilers	B		£17,723
7,256 Water heaters,Central,Gas	Boiler for hot water-refer to summary report	B		£61,238
2,418 Burners,Gas,Large building	Renew when replacing boilers	B		£816
2,418 Heat source,Gas fired,Cast iron	Refer to summary report	B		£81,628
2,418 Burners,Gas,Large building	Renew when replacing boilers	B		£816
2,418 Heat source,Gas fired,Cast iron	Refer to summary report	B		£81,628

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Detail of Prioritised Works (Excluding Redecorations)

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Priority 3 / Works required within 3-5 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
Boiler flue stack				
8. Electrical services				
1 nr	Lightening Protection,Copper,Full large building	Refer to summary report	B	£50,638
Elevation 01				
4. External walls, windows and doors				
4 m2	Walls (external),Curtain Walling,Composite	timber framed curtain walling incorporating single glazed windows- upgrade recommended	B	£1,849
8 m2	Doors (external),Wood	renewal / upgrade recommended	B	£2,465
Elevation 02				
4. External walls, windows and doors				
21 m2	Windows,Steel	renewal / upgrade recommended -see executive summary	B	£5,018
Elevation 02A				
4. External walls, windows and doors				
84 m2	Walls (external),Curtain Walling,Composite	steel framed curtain walling incorporating single glazed windows- upgrade recommended	B	£38,822
5 m2	Windows,Steel	renewal / upgrade recommended -see executive summary	B	£1,195
Elevation 06				
4. External walls, windows and doors				
8 m2	Doors (external),Steel	renewal / upgrade recommended	B	£2,501
33 m2	Windows,Steel	renewal / upgrade recommended -see executive summary	B	£7,886
Elevation 09				
4. External walls, windows and doors				
24 m2	Windows,Steel	renewal / upgrade recommended -see executive summary	B	£5,735
Elevation 09A				
4. External walls, windows and doors				
84 m2	Windows,Steel	renewal / upgrade recommended -see executive summary	B	£20,074
Elevation 12				
4. External walls, windows and doors				
20 m2	Windows,Steel	renewal / upgrade recommended -see executive summary	B	£4,779
13 m2	Walls (external),Curtain Walling,Composite	steel framed curtain walling incorporating single glazed windows- upgrade recommended	B	£6,008
2 m2	Doors (external),Steel	renewal / upgrade recommended	B	£625
Elevation 13				
4. External walls, windows and doors				
13 m2	Windows,Steel	renewal / upgrade recommended -see executive summary	B	£3,107
Elevation 15				
4. External walls, windows and doors				
5 m2	Windows,Steel	renewal / upgrade recommended -see executive summary	B	£1,195
Elevation 19				
4. External walls, windows and doors				

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Priority 3 / Works required within 3-5 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
Elevation 19				
4. External walls,windows and doors 18 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£4,301
Elevation 20				
4. External walls,windows and doors 30 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£7,169
Elevation 22				
4. External walls,windows and doors 2 m2 Doors (external),Steel renewal / upgrade recommended	B			£625
18 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£4,301
Elevation 23				
4. External walls,windows and doors 6 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£1,434
Elevation 24				
4. External walls,windows and doors 20 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£4,779
Elevation 25				
4. External walls,windows and doors 6 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£1,434
Elevation 27				
4. External walls,windows and doors 202 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£48,272
Elevation 29				
4. External walls,windows and doors 36 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£8,603
Elevation 32				
4. External walls,windows and doors 234 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£55,919
Elevation 34				
4. External walls,windows and doors 15 m2 Walls (external),Curtain Walling,Composite steel framed curtain walling incorporating single glazed windows- upgrade recommended	B			£6,933
Elevation 34A				
4. External walls,windows and doors 6 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£1,434
Elevation 35				
4. External walls,windows and doors 17 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£4,063
Elevation 37				

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Detail of Prioritised Works (Excluding Redecorations)

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Priority 3 / Works required within 3-5 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent Elevation 37 4. External walls,windows and doors 117 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£27,960
Elevation 39 4. External walls,windows and doors 18 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£4,301
Elevation 41 4. External walls,windows and doors 71 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£16,967
Elevation 43 4. External walls,windows and doors 126 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£30,110
Elevation 46 4. External walls,windows and doors 96 m2 Windows,Steel renewal / upgrade recommended -see executive summary 12 m2 Doors (external),Steel renewal / upgrade recommended	B B			£22,941 £3,751
Elevation 48 4. External walls,windows and doors 20 m2 Walls (external),Curtain Walling,Composite steel framed curtain walling incorporating single glazed windows- upgrade recommended	B			£9,243
Elevation 49 4. External walls,windows and doors 30 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£7,169
Elevation 51 4. External walls,windows and doors 20 m2 Windows,Steel renewal / upgrade recommended -see executive summary	B			£4,779
Elevation 51A 4. External walls,windows and doors 4 m2 Doors (external),Steel renewal / upgrade recommended 90 m2 Walls (external),Curtain Walling,Composite steel framed curtain walling incorporating single glazed windows- upgrade recommended	B B			£1,250 £41,595
Elevation 52 4. External walls,windows and doors 108 m2 Walls (external),Panel,Concrete general deterioration / upgrade recommended 108 m2 Windows,Steel renewal / upgrade recommended -see executive summary	C B			£15,723 £25,809
Elevation 53 4. External walls,windows and doors 54 m2 Walls (external),Panel,Concrete general deterioration / upgrade recommended 132 m2 Windows,Steel renewal / upgrade recommended -see executive summary	C B			£7,861 £31,544

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Priority 3 / Works required within 3-5 years	Cond'n	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
G/059-Staff Showers				
2. Floors and stairs				
9 m2 Floors (finishes),Vinyl Tile,Solid Floor	installation of anti slip sheet vinyl recommended during toilet refurbishment	B		£369
6. Sanitary services				
1 Nr Sanitary Fittings,WC,Ceramic	toilet refurbishment recommended	B		£304
1 Nr Sanitary Fittings,whb,Ceramic	toilet refurbishment recommended	B		£473
1 Nr Sanitary Fittings,shower,Ceramic/glass	toilet refurbishment recommended	B		£658
G/060-Pupil Toilets				
2. Floors and stairs				
17 m2 Floors (finishes),Ceramic tiles,Solid floor	installation of anti slip sheet vinyl recommended during toilet refurbishment	B		£1,582
5. Internal walls and doors				
2 nr Walls (internal),WC cubicles,Demountable	toilet refurbishment recommended	B		£1,359
6. Sanitary services				
3 Nr Sanitary Fittings,whb,Ceramic	toilet refurbishment recommended	B		£1,420
2 Nr Sanitary Fittings,WC,Ceramic	toilet refurbishment recommended	B		£608
G/062-Pupil Showers				
7. Mechanical services				
1 nr HWS Mixing Valves,General	Approaching end of life	B		£121
G/066-Pupil Showers				
7. Mechanical services				
1 nr HWS Mixing Valves,General	Approaching end of life	B		£121
G/067-Pupil Toilets				
2. Floors and stairs				
17 m2 Floors (finishes),Ceramic tiles,Solid floor	installation of anti slip sheet vinyl recommended during toilet refurbishment	B		£1,582
5. Internal walls and doors				
2 nr Walls (internal),WC cubicles,Demountable	toilet refurbishment recommended	B		£1,359
6. Sanitary services				
3 Nr Sanitary Fittings,whb,Ceramic	toilet refurbishment recommended	B		£1,420
2 Nr Sanitary Fittings,WC,Ceramic	toilet refurbishment recommended	B		£608
G/068-Staff Showers				
2. Floors and stairs				
9 m2 Floors (finishes),Vinyl Tile,Solid Floor	installation of anti slip sheet vinyl recommended during toilet refurbishment	B		£369
6. Sanitary services				
1 Nr Sanitary Fittings,whb,Ceramic	toilet refurbishment recommended	B		£473
1 Nr Sanitary Fittings,shower,Ceramic/glass	toilet refurbishment recommended	B		£658
1 Nr Sanitary Fittings,WC,Ceramic	toilet refurbishment recommended	B		£304
G/076/83/85/88/107-Registration Classbase				
7. Mechanical services				
396 m2 Heat Emitters,Fan convector,general	Refer to summary report	B		£8,689
G/079-82/100/103-Caretaker Store				
8. Electrical services				
125 m2 Luminaires,Tungsten,Surface	Refer to summary report	B		£4,877
G/103-Pupil Toilets				

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Detail of Prioritised Works (Excluding Redecorations)

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Priority 3 / Works required within 3-5 years	Cond'n	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
G/103-Pupil Toilets				
2. Floors and stairs				
29 m2	Floors (finishes),Vinyl Tile,Solid Floor	installation of anti slip sheet vinyl recommended during toilet refurbishment	B	£1,189
3. Ceilings				
29 m2	Ceilings,Sheet,Mineral Fibre	appearance deteriorating - renewal recommended during toilet refurbishment	B	£1,370
5. Internal walls and doors				
10 m2	Walls (internal),Ceramic tiles,Masonry	toilet refurbishment recommended	B	£930
8 nr	Walls (internal),WC cubicles,Demountable	toilet refurbishment recommended	B	£5,435
6. Sanitary services				
7 Nr	Sanitary Fittings,whb,Ceramic	toilet refurbishment recommended	B	£3,313
8 Nr	Sanitary Fittings,WC,Ceramic	toilet refurbishment recommended	B	£2,430
G/105/132/133/197-Caretaker Store				
8. Electrical services				
48 m2	Luminaires,Tungsten,Surface	Refer to summary report	B	£1,873
G/109/114/121/123-Conference Room				
7. Mechanical services				
186 m2	Heat Emitters,Fan convector,general	Refer to summary report	B	£4,081
G/127/129/138/139-Music				
7. Mechanical services				
265 m2	Heat Emitters,Fan convector,general	Refer to summary report	B	£5,815
G/132-Pupil Toilets				
2. Floors and stairs				
15 m2	Floors (finishes),Ceramic tiles,Solid floor	installation of anti slip sheet vinyl recommended during toilet refurbishment	B	£1,396
3. Ceilings				
15 m2	Ceilings,Sheet,Mineral Fibre	appearance deteriorating - renewal recommended during toilet refurbishment	B	£709
5. Internal walls and doors				
4 nr	Walls (internal),WC cubicles,Demountable	toilet refurbishment recommended	B	£2,718
6. Sanitary services				
4 Nr	Sanitary Fittings,WC,Ceramic	toilet refurbishment recommended	B	£1,215
3 Nr	Sanitary Fittings,whb,Ceramic	toilet refurbishment recommended	B	£1,420
G/133-Pupil Toilets				
2. Floors and stairs				
15 m2	Floors (finishes),Ceramic tiles,Solid floor	installation of anti slip sheet vinyl recommended during toilet refurbishment	B	£1,396
3. Ceilings				
15 m2	Ceilings,Sheet,Mineral Fibre	appearance deteriorating - renewal recommended during toilet refurbishment	B	£709
5. Internal walls and doors				
3 nr	Walls (internal),WC cubicles,Demountable	toilet refurbishment recommended	B	£2,038
6. Sanitary services				
4 Nr	Sanitary Fittings,whb,Ceramic	toilet refurbishment recommended	B	£1,893
3 Nr	Sanitary Fittings,WC,Ceramic	toilet refurbishment recommended	B	£911
G/143/145/147/155-Circulation				
7. Mechanical services				
178 m2	Heat Emitters,Fan convector,general	Refer to summary report	B	£3,906

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Priority 3 / Works required within 3-5 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent G/156/161/162/200-Registration Classbase 7. Mechanical services 333 m2 Heat Emitters,Fan convector,general Refer to summary report	B			£7,307
G/171/178/181/183-Circulation 7. Mechanical services 283 m2 Heat Emitters,Fan convector,general Refer to summary report	B			£6,210
G/204/206/247-249-Registration Classbase 7. Mechanical services 310 m2 Heat Emitters,Fan convector,general Refer to summary report	B			£6,802
G/227-Staff Toilets 2. Floors and stairs 3 m2 Floors (finishes),Vinyl Tile,Solid Floor installation of anti slip sheet vinyl recommended 6. Sanitary services 1 Nr Sanitary Fittings,WC,Ceramic upgrade recommended 1 Nr Sanitary Fittings,whb,Ceramic upgrade recommended	B B B			£123 £304 £473
G/231-Staff Toilets 2. Floors and stairs 3 m2 Floors (finishes),Vinyl Tile,Solid Floor installation of anti slip sheet vinyl recommended 6. Sanitary services 1 Nr Sanitary Fittings,WC,Ceramic upgrade recommended 1 Nr Sanitary Fittings,whb,Ceramic upgrade recommended	B B B			£123 £304 £473
G/235-Staff Toilets 2. Floors and stairs 9 m2 Floors (finishes),Vinyl Tile,Solid Floor installation of anti slip sheet vinyl recommended during toilet refurbishment 5. Internal walls and doors 5 m2 Walls (internal),Ceramic tiles,Masonrytoilet refurbishment recommended 3 nr Walls (internal),WC toilet refurbishment recommended cubicles,Demountable 6. Sanitary services 2 Nr Sanitary Fittings,whb,Ceramic toilet refurbishment recommended 3 Nr Sanitary Fittings,WC,Ceramic toilet refurbishment recommended	B B B B B			£369 £465 £2,038 £946 £911
G/238-Office Store 6. Sanitary services 1 Nr Sanitary Fittings,WC,Ceramic upgrade recommended 1 Nr Sanitary Fittings,whb,Ceramic upgrade recommended	B B			£304 £473
Roof 02 1. Roofs 270 m2 Roofs,Flat covering,Felt/chippings previous patch repairs / renewal envisaged being required within 3-5 years	B			£12,899
Roof 03 1. Roofs 98 m2 Roofs,Flat,Asphalt previous patch repairs / renewal envisaged being required within 3-5 years	B			£7,837
Roof 04 1. Roofs 27 m2 Roofs,Flat,Asphalt previous patch repairs / renewal envisaged being required within 3-5 years	B			£2,159

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Priority 3 / Works required within 3-5 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
Roof 05 1. Roofs 590 m2 Roofs,Flat covering,Felt/chippings previous patch repairs / renewal envisaged being required within 3-5 years	B			£28,186
Roof 06 1. Roofs 502 m2 Roofs,Flat covering,Felt/chippings previous patch repairs / renewal envisaged being required within 3-5 years	B			£23,982
Roof 09 1. Roofs 64 m2 Roofs,Flat covering,Felt/chippings previous patch repairs / renewal envisaged being required within 3-5 years	B			£3,057
Roof 10 1. Roofs 391 m2 Roofs,Flat covering,Felt/chippings previous patch repairs / renewal envisaged being required within 3-5 years	B			£18,679
Roof 11 1. Roofs 57 m2 Roofs,Flat,Asphalt previous patch repairs / renewal envisaged being required within 3-5 years	B			£4,558
Roof 12 1. Roofs 55 m2 Roofs,Flat,Asphalt previous patch repairs / renewal envisaged being required within 3-5 years	B			£4,398
Roof 13 1. Roofs 280 m2 Roofs,Flat covering,Felt/chippings previous patch repairs / renewal envisaged being required within 3-5 years	B			£13,376
Roof 14 1. Roofs 30 m2 Roofs,Flat covering,Felt/chippings previous patch repairs / renewal envisaged being required within 3-5 years	B			£1,433
Roof 15 1. Roofs 350 m2 Roofs,Flat,Asphalt previous patch repairs / renewal envisaged being required within 3-5 years	B			£27,990
Roof 16 1. Roofs 350 m2 Roofs,Flat covering,Felt/chippings previous patch repairs / renewal envisaged being required within 3-5 years	B			£16,720
Roof 17 1. Roofs 440 m2 Roofs,Flat covering,Felt/chippings previous patch repairs / renewal envisaged being required within 3-5 years	B			£21,020
Roof 18 1. Roofs 55 m2 Roofs,Flat,Felt previous patch repairs / renewal envisaged being required within 3-5 years	B			£2,628
Roof 18A 1. Roofs				

Leeds City Council - Education Leeds

AMP Condition Survey Report 0001 - West Park Centre

Detail of Prioritised Works (Excluding Redecorations)

The chart below displays the breakdown of forecast cost against each item. The report is group by location/room name within each block. The condition grade against each item is defined as **A**-Good, **B**-Satisfactory, **C**-Poor and **D**-Bad/Urgent. Painting costs are excluded and are available in summary within the final section of this report.

Priority 3 / Works required within 3-5 years	Condn	Priority 1	Priority 2	Priority 3
01/01 Block 1 Main Building - Permanent				
Roof 18A				
1. Roofs 11 m2 Roofs,Flat,Asphalt	previous patch repairs / renewal envisaged being required within 3-5 years	B		£880
Roof 19				
1. Roofs 205 m2 Roofs,Flat covering,Felt/chippings	previous patch repairs / renewal envisaged being required within 3-5 years	B		£9,793
Roof 20				
1. Roofs 70 m2 Roofs,Flat,Asphalt	previous patch repairs / renewal envisaged being required within 3-5 years	B		£5,598
Roof 21				
1. Roofs 45 m2 Roofs,Flat covering,Felt/chippings	previous patch repairs / renewal envisaged being required within 3-5 years	B		£2,150
Roof 22				
1. Roofs 580 m2 Roofs,Flat covering,Felt/chippings	previous patch repairs / renewal envisaged being required within 3-5 years	B		£27,708
02/02 Grounds Hardstandings - External Areas				
Entrance drive				
8. Electrical services 1 nr Luminaires,Fluorescent,Surface	Column-mounted SOX luminaire-approaching end of life	B		£335
Sub total for Priority 3 / Works required within 3-5 years				£1,264,973

Leeds City Council - Education Leeds

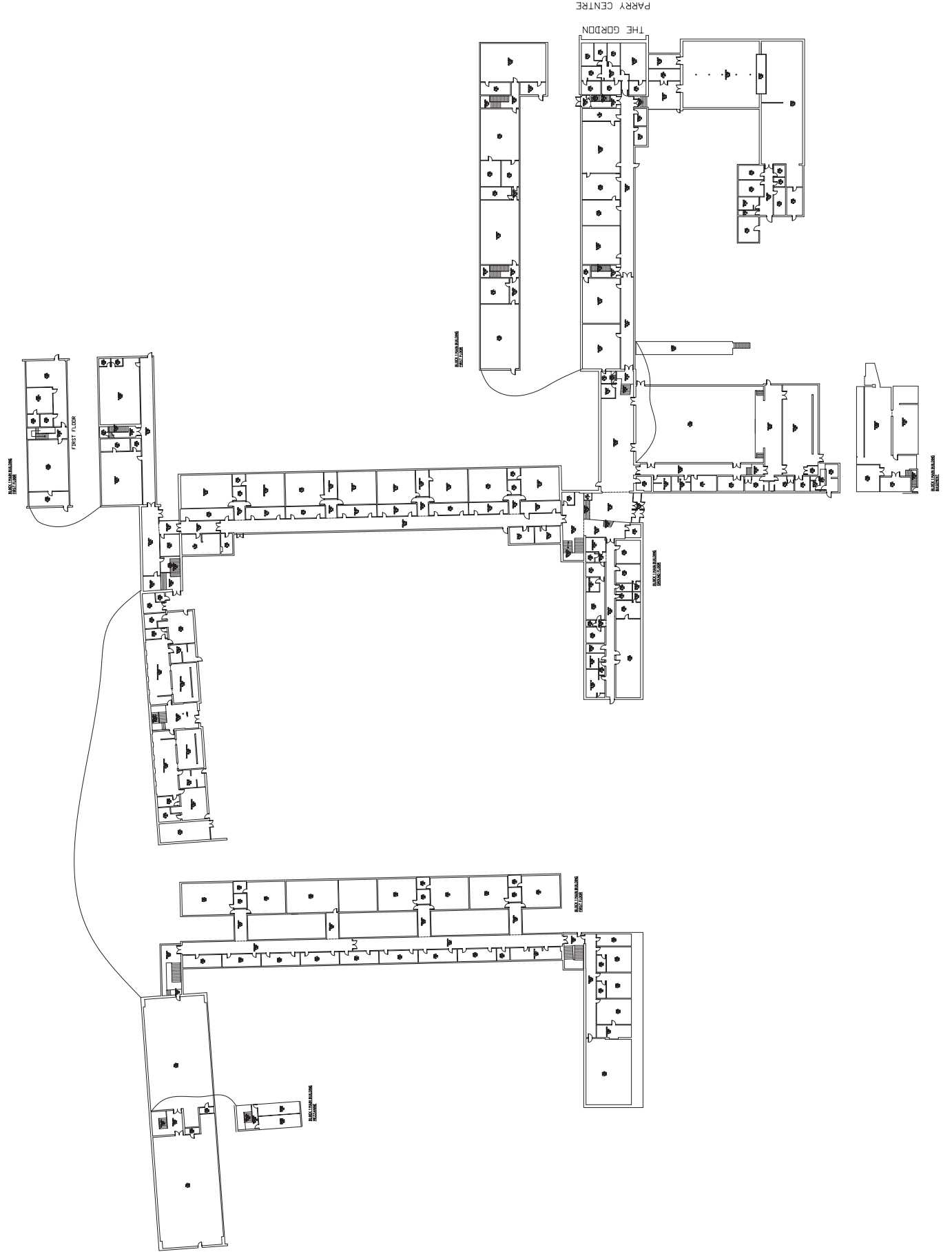
AMP Condition Survey Report 0001 - West Park Centre

Summary of Redecoration/Paint Work Required

The chart below displays the total forecast expenditure for **PAINTING ONLY** for each block within the property. Each cost is summarised against element description rather than display each individual item. The costs are subtotalled by priority 1,2 and 3 to indicate the urgency of the work required.

Block / Element	Priority 1	Priority 2	Priority 3	Total
01/01 Block 1 Main Building - Permanent				
9. Redecorations				
Ceilings,Sheet	0.00	0.00	8.20	8.20
Doors (external),Wood	0.00	0.00	106.61	106.61
Roofs,Flat covering	0.00	0.00	103.10	103.10
<i>Sub total for 01/01 Block 1 Main Building - Permanent</i>	0.00	0.00	217.91	217.91
<i>Total for Redecoration/Paint Work Required</i>	0.00	0.00	217.91	217.91

Any notes regarding these drawings should refer to the relevant drawing sheet. For further information contact the Surveyor General at 01753 737224.



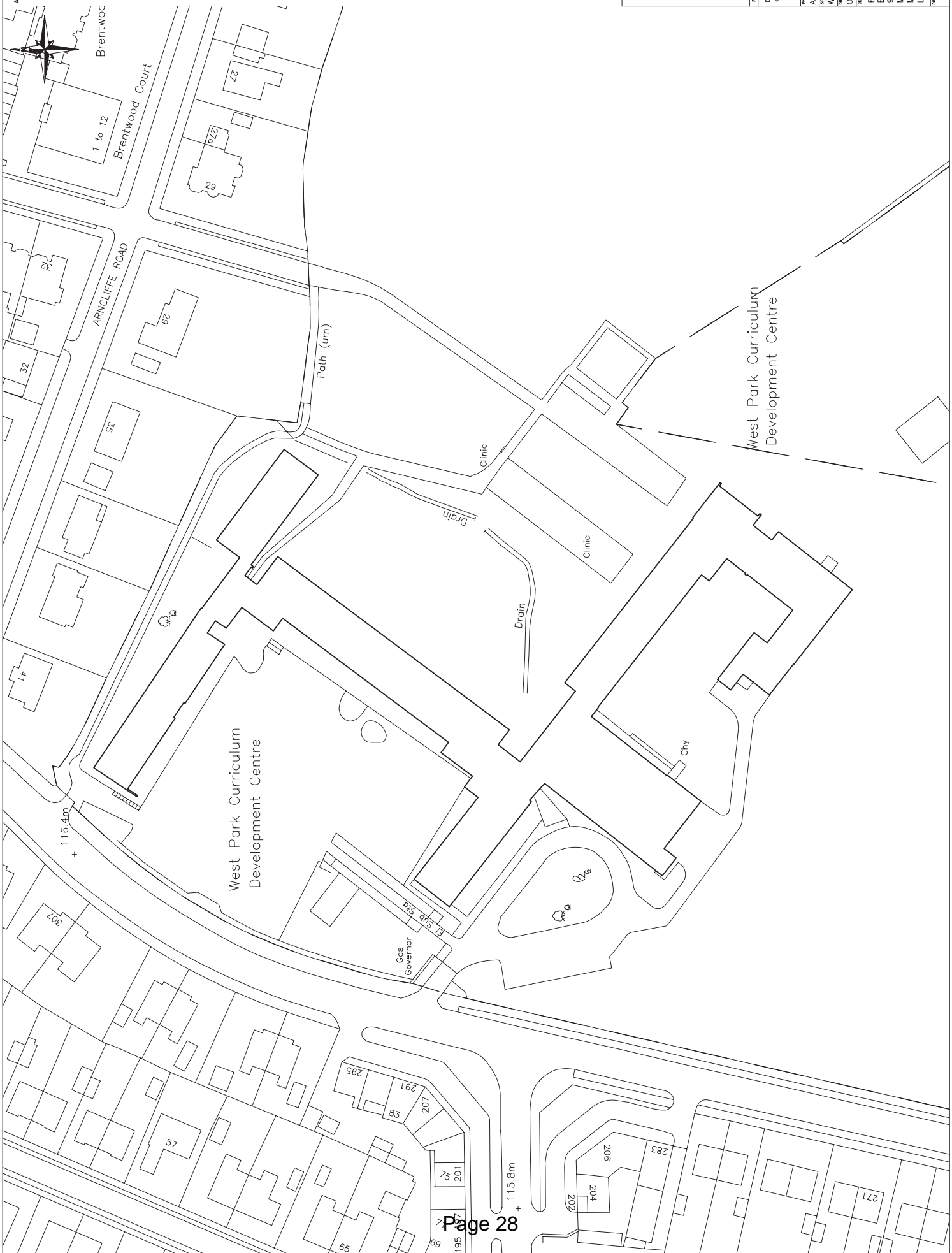
CONDITION SURVEY
This drawing is to be read in conjunction with condition survey dated 2008/09

DO NOT SCALE
This drawing is to be read in conjunction with condition survey dated 2008/09

ASSET MANAGEMENT INFORMATION	
PROJECT NAME	WASTE PARK
CLIENT	C.I.L.L.
FLOOR LAYOUT	EDUCATION LEISURE
ESTATE MANAGEMENT	EDUCATION LEISURE
PERSON IN CHARGE	PERSON IN CHARGE
PERSON CENTRE	PERSON CENTRE
LEISURE USE	LEISURE USE

DATE: OCT 2009 11:25:00

Any queries regarding these drawings should be made to Leeds City Council
 Estates Management
 Tel: 0113 247 5552



CONDITION SURVEY
 This drawing is to be read in conjunction with condition survey dated: 28/09/09

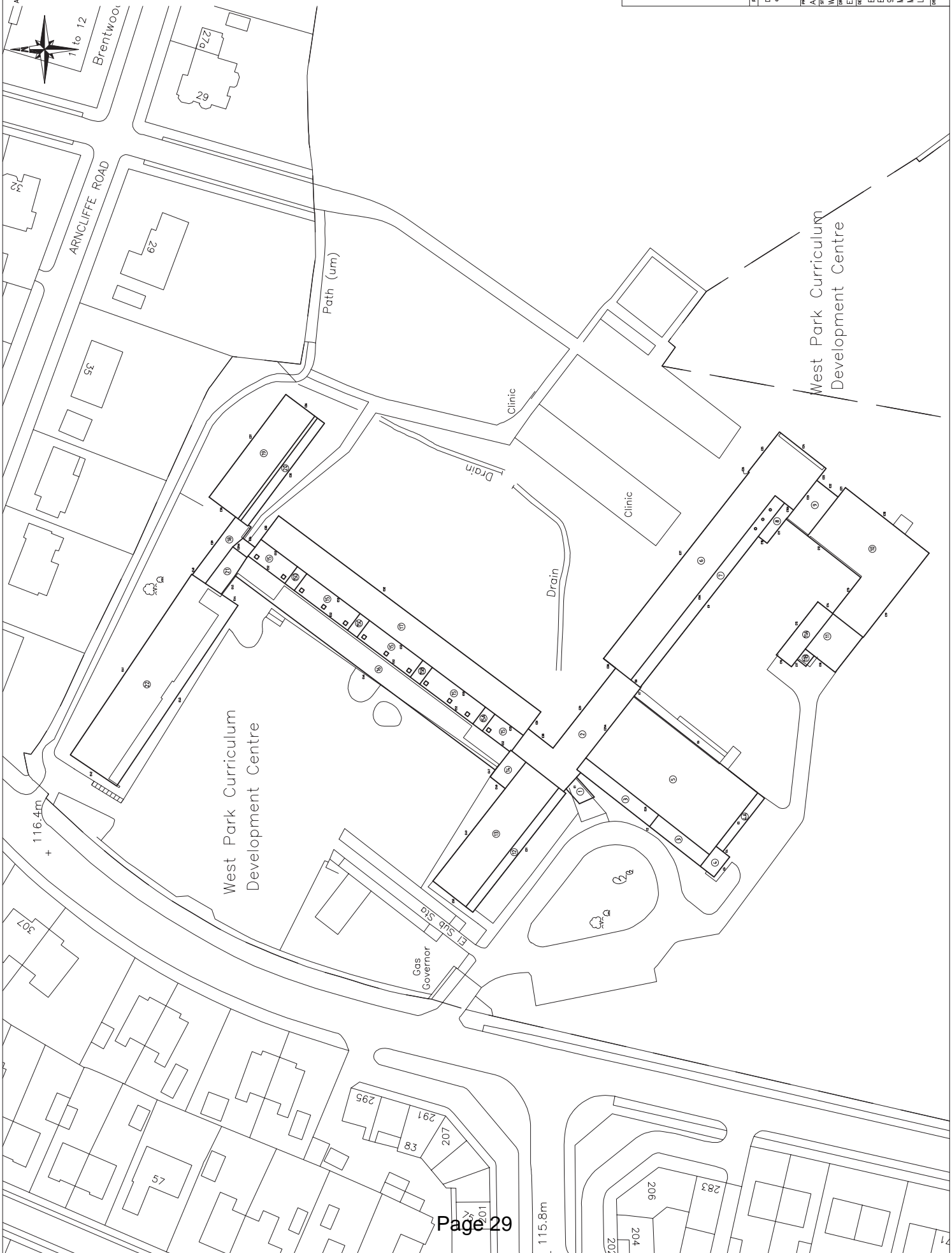
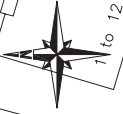
REV	DATE	BY	DESCRIPTION
11	11/10/09	11/10/09	Revised footprint updated from the condition survey.
10	09/10/09	09/10/09	ASSET MANAGEMENT INFORMATION

SITE LOCATION: WEST PARK CENTRE
 DRAWING NO: OS SURVEY DETAILS
 DRAWN BY: C.J.L.L.
 CHECKED BY: C.J.L.L.
 APPROVED BY: C.J.L.L.
 PROJECT NO: 2009
 DATE: OCT 2009
 SCALE: 1:1000
 DRAWN AT: N.T.S. | 01

EDUCATION LEADS
 ESTABLISHMENT
 9TH FLOOR WEST
 MERRION HOUSE
 LEEDS LS2 8BA

Education Leeds
 LEEDS
 LEEDS
 LEEDS

Any queries regarding these drawings should be made to Leeds City Council
 Estate Management
 Tel: 0113 247 5552



CONDITION SURVEY
 This drawing is to be read in conjunction with condition survey dated: 28/09/09

REV	DATE	DESCRIPTION
01	14/10/09	Minor modification from the condition survey.

DO NOT SCALE
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PROJECT: ASSET MANAGEMENT INFORMATION
 SITE LOCATION: WEST PARK CENTRE
 DRAWN BY: ELEVATIONS & ROOF NUMBERS C.J.L.L.
 SCALE: 1:100
 DATE: OCT 2009
 DRAWING NO: AT INTJ1 01

West Park Curriculum
 Development Centre

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SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

INQUIRY INTO APPRENTICESHIPS

DRAFT TERMS OF REFERENCE

1.0 Introduction

- 1.1 At its meeting in June 2013, the Board identified jobs and skills as a priority area of work for the coming year. It was agreed that a working group would meet with officers from City development to consider a focus for the inquiry.
- 1.2 The working group met on 9 September 2013 and proposed that the inquiry should focus on apprenticeships. This decision was made in the context of an explicit intention to carry out further subsequent inquiry work on other aspects of the jobs and skills agenda in the future.
- 1.3 The following issues were identified as shaping the inquiry:
 - High levels of unemployment among young people, particularly in the more deprived areas of the city
 - There are a number of apprenticeship vacancies across the city which are not attracting applicants
 - The availability of useful local data about apprenticeships
 - The recent changes in the information, advice and guidance service available to young people
 - The important role of parents and carers in influencing young people's choices about future employment, education and training
 - A general lack of awareness and understanding about the details of apprenticeships
 - The wide range of schemes and initiatives in operation
 - Potential barriers to accessing apprenticeships, including qualification requirements, and how these can be overcome
 - Levels of pay
 - The council's role in supporting and promoting apprenticeships both city-wide and at a local level
 - The council's own role as a major employer in the city
- 1.4 There is a clear link to the findings of the inquiry report published in April 2013 by the Children and Families Scrutiny Board following its inquiry into increasing the number of young people in employment, education or training. The inquiry also builds on previous work carried out by the Sustainable Economy and Culture Scrutiny Board focused on the council's use of its planning and procurement powers to promote employment and skills opportunities. The recommendations from both of these inquiries are still being actively monitored by the respective Scrutiny Boards. Any relevant information emerging from that monitoring process will be incorporated into the evidence for this inquiry.

2.0 Scope of the inquiry

2.1 The purpose of the Inquiry is to make an assessment of and, where appropriate, make recommendations on the following areas:

- The role of apprenticeships in getting Leeds residents into employment
- How best to make information about apprenticeships accessible to young people, parents and employers
- Whether there is anything more the council could be doing as a major employer to support apprenticeships.

3.0 Desired Outcomes and Measures of Success

3.1 The decision to undertake this Inquiry has been based on the city priority to drive the sustainable growth of the Leeds economy to support the creation of new jobs and skills. In conducting the Inquiry the Board wishes to promote access to employment and skills development through apprenticeships as one route to tackling unemployment levels in the city.

3.2 It is also important to consider how the Scrutiny Board will deem if its inquiry has been successful in making a difference to local people. Some measures of success may be obvious at the initial stages of an inquiry and can be included in these terms of reference. Other measures of success may become apparent as the inquiry progresses and discussions take place.

3.3 Some potential initial measures of success are:

- Increased number of apprenticeships available in the city
- Increased take-up of apprenticeships
- A reduction in the number of unfilled apprenticeship vacancies
- An increase in the number of people supported to be ready to take up an apprenticeship

4.0 Comments of the relevant Director and Executive Member

4.1 In line with Scrutiny Board Procedure Rule 12.1 where a Scrutiny Board undertakes an Inquiry the Scrutiny Board shall consult with any relevant Director and Executive Member on the terms of reference.

5.0 Timetable for the inquiry

5.1 The Inquiry will take place over two formal Scrutiny Board sessions, supplemented by a working group meeting to engage with young people, with a view to issuing a final report in the spring of 2014.

5.2 The length of the Inquiry is subject to change.

6.0 Submission of evidence

6.1 Session one – 19 November 2013

The evidence for this session is aimed at providing an overview of apprenticeships for the Board. It will include input from Executive Members and Leeds City Council officers, covering the following information:

- Background information about what an apprenticeship is and the range of opportunities available
- The benefits of apprenticeships as a career pathway compared to other options for young people
- Data on the apprenticeship opportunities available in Leeds
- Information on how apprenticeship opportunities are promoted to young people nationally, city-wide and at a locality level
- Information on pre-apprenticeship provision and support for those not meeting the initial requirements for functional skills
- General information on the work of Jobs and Skills with education and business partners in brokering apprenticeship opportunities in Leeds
- Information on the council's commitment as an employer to apprenticeships

6.2 Session two – 21 January 2014

The evidence for this session will enable the Board to broaden the debate through discussion with partners. It include input from Executive Members, Leeds City Council officers and other key stakeholders, covering the following information:

- The role of schools and colleges in providing impartial information, advice and guidance, including information about apprenticeships
- The role of the Connexions service in supporting young people to access apprenticeships
- The role of the National Apprenticeship Service and the role of the Apprenticeship Training Agency in Leeds
- The role of employers in providing apprenticeships and promoting apprenticeship opportunities to young people
- The training aspect of apprenticeships

6.3 A working group session will be arranged to hear young people's views directly.

7.0 Witnesses

7.1 The following witnesses have been identified as possible contributors to the Inquiry:

- Executive Member for Jobs and Skills
- Executive Member for Children's Services
- City Development
- Children's Services
- Schools
- igen
- National Apprenticeship Service
- Apprenticeship Training Agency
- Employers
- Training providers
- Young people

8.0 Equality and Diversity / Cohesion and Integration

8.1 The Equality Improvement Priorities 2011 to 2015 have been developed to ensure our legal duties are met under the Equality Act 2010. The priorities will help the council to achieve its ambition to be the best City in the UK and ensure that as a city work takes place to reduce disadvantage, discrimination and inequalities of opportunity.

8.2 Equality and diversity will be a consideration throughout the Scrutiny Inquiry and due regard will be given to equality through the use of evidence, written and verbal, outcomes from consultation and engagement activities.

8.3 The Scrutiny Board may engage and involve interested groups and individuals (both internal and external to the council) to inform recommendations.

8.4 Where an impact has been identified this will be reflected in the final inquiry report, post inquiry. Where a Scrutiny Board recommendation is agreed the individual, organisation or group responsible for implementation or delivery should give due regard to equality and diversity, conducting impact assessments where it is deemed appropriate.

9.0 Post inquiry report monitoring arrangements

9.1 Following the completion of the Scrutiny inquiry and the publication of the final inquiry report and recommendations, the implementation of the agreed recommendations will be monitored.

9.2 The monitoring will be undertaken by the Board. This will be done at regular intervals appropriate to the content of the recommendation.

EXECUTIVE BOARD

WEDNESDAY, 4TH SEPTEMBER, 2013

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,
S Golton, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

Councillor B Anderson – Substitute Member

57 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix A to the report entitled, 'Design and Cost Report for West Yorkshire Local Broadband Project and Authority to Spend' referred to in Minute No. 68 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information about the commercial proposals put forward by the bidder for the broadband infrastructure contract. The public interest in maintaining this confidentiality outweighs that of disclosure.
- (b) Appendix 1 to the report entitled, 'Late Night Levy' referred to in Minute No. 70 is designated as exempt in accordance with paragraphs 10.4(3) and 10.4(7) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains specific detail relating to the deployment of police staff in the night time economy. 10.4 (3) relates to information relating to the financial or business affairs of any particular person (including the authority holding that information). 10.4 (7) relates to Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. It is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information at this time.
- (c) Appendix 3 to the report entitled, 'Design and Cost Report for Acquisition of Kernel House, Acorn Business Park, Leeds 14 for Council Accommodation' referred to in Minute No. 73 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information relates to the financial or business affairs of a particular person and the Council. This information is not publicly available from the statutory

Draft minutes to be approved at the meeting
to be held on Wednesday, 9th October, 2013

registers of information kept in respect of certain companies and charities. It is considered that since this information relates to a financial offer that the Council has submitted to purchase the property in a one to one negotiation it is not in the public interest to disclose this information at this point in time. Also it is considered that the release of such information would or would be likely to prejudice the Council's commercial interests in relation to other similar transactions in that prospective purchasers of other similar properties would have access to information about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be publicly available from the Land Registry following completion of this transaction and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time. It is therefore considered that this element of the report should be treated as exempt.

58 Late Items

There were no late items as such, however, Board Members were provided with an updated version of the table detailed within paragraph 4.4.4 of Agenda Item 12 entitled, 'Design and Cost Report for West Yorkshire Local Broadband Project and Authority to Spend' for their consideration (Minute No. 68 referred).

59 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared to the meeting, however:-

In relation to the item entitled, 'The Future Management and Pricing Arrangements for Allotments', Councillor A Carter drew the Board's attention to his position as President of the Calverley Horticultural Society'. With regard to the same item, Councillor Golton drew the Board's attention to his position as Vice President of Leeds and District Gardeners' Federation and also to the fact that he is an allotment holder, whilst also, Councillor Mulherin drew the Board's attention to the fact that her father shares an allotment (Minute No. 63 refers).

In relation to the Part A of agenda item 28 entitled, 'Outcome of Statutory Notice on Proposals for the Expansion of Primary Provision in 2014', Councillor Mulherin drew the Board's attention to her position as Chair of Governors of Robin Hood Primary School (Minute No. 84 refers).

60 Minutes

RESOLVED – That the minutes of the meeting held on 17th July 2013 be approved as a correct record.

ADULT SOCIAL CARE

61 Better Lives for People in Leeds - Report on the Future of Residential Care for Older People and Responses to deputations to Leeds City Council by Supporters of Residents of Manorfield House and Primrose Hill Care Homes

Further to Minute No. 182, 15th February 2013, the Director of Adult Social Services submitted a report on the outcome of the consultation undertaken in respect of eight Council owned residential care homes for Older People and which sought approval of the recommendations arising from the findings of the consultation. In addition, the report also provided responses to the respective deputations presented to the 1st July 2013 Council meeting regarding Manorfield House and Primrose Hill Care Homes.

As part of the introduction to the report, the Executive Member for Adult Social Care acknowledged and thanked all of those who had taken part in the wide ranging consultation exercise and together with the Director of Adult Social Services, provided further information and assurances around the sensitive and considered approach which would be taken when dealing with those affected by the decisions made at today's meeting.

Following the introduction, the Board then discussed and received responses to the following key points:-

- It was noted that the submitted report had not responded specifically to the deputation presented to the West (Outer) Area Committee on the 10th July 2013 regarding the future of Musgrave Court;
- A Member highlighted the need to ensure that there were sufficient levels of specialist dementia care provision available in Leeds, and emphasised that suitable intermediate care provision needed to be provided to those affected by any changes, as and when they occurred;
- Emphasis was placed upon the need for Adult Social Services to work jointly with City Development via the Local Development Framework process, in order to ensure that there was sufficient care provision available in the long term;
- The importance of mixed economy of Adult Social Care provision in Leeds was highlighted, along with the need for individuals to be cared for within their own community wherever possible.

RESOLVED –

- (a) That the very extensive and wide ranging consultation undertaken be noted and that all contributors be thanked for their thoughtful and helpful comments which have informed the recommended outcomes.
- (b) That the commitment and process which will be followed to ensure all people affected by the adoption of the recommendations are provided with comprehensive care planning and support in identifying appropriate alternative provision, be noted.

- (c) That the implementation of the following proposals for the long term residential care homes be agreed, namely:
- (a) To close Amberton Court, Burley Willows, Fairview and Musgrave Court (see paragraph 8.2, Table 2 of the submitted report).
 - (b) To agree that Suffolk Court be re-designated over time to offer transitional care, with the objective of eventual conversion as a specialist clinical intermediate care centre (see paragraph 8.5, Table 3 of the submitted report).
 - (c) To agree that Manorfield House and Primrose Hill remain open (see paragraph 8.5, Table 3 of the submitted report) to provide residential care for existing residents but with no new admissions and will close:
 - when no longer required by existing residents;
 - if the health and wellbeing of the remaining residents cannot be maintained;
 - should alternative new residential care provision become available within the ward
 - in response to changes in registration requirements or legislation
 - (d) Approve the commencement of dialogue with interested community groups and stakeholders with regard to future use of Home Lea House.
- (d) That approval be given to the implementation process for the transfer of residents that will involve a dedicated social work team applying the Assessment and Closure Protocol and Care Guarantee to ensure a person centred approach to minimise the impact caused by adopting the recommendations.
- (e) That approval be given to decommissioned buildings, within areas of low supply, being declared as surplus to requirements and demolished in order that the sites, where suitable, can be considered for the provision of specialist housing for older people.
- (f) That suitable alternative sites within areas of low supply be considered for the provision of specialist housing and care for older people.
- (g) That as part of this process, officers be authorised to take appropriate steps to secure appropriate partners to exploit development opportunities for specialist housing and care provision.
- (h) That the proposed disposal options in respect of all the facilities, as set out in the submitted report, be agreed.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he voted against the matters included within this minute, whilst Councillor Golton required it to be recorded that he abstained from voting on the matters included within this minute)

62 Better Lives for People of Leeds - The Future of Day Services for Older People

Further to Minute No. 183, 15th February 2013, the Director of Adult Social Services submitted a report on the outcome of the consultation undertaken in respect of day centres for Older People and which sought approval of a number of recommendations arising from the findings of the consultation.

As part of the introduction to the report the Executive Member for Adult Social Care paid tribute to the work of the Neighbourhood Network schemes in this field, and gave a commitment that under proposals agreed in this phase, any affected groups of friends wishing to move together, would be able to do so, should they wish.

RESOLVED –

- (a) That the very extensive and wide ranging consultation undertaken be noted and that all contributors be thanked for their thoughtful and helpful comments which have informed the recommended outcomes.
- (b) That the recommendations to close Doreen Hamilton, Naburn Court and Queenswood Drive day centres be approved, and that alternative uses for the buildings by community groups be actively pursued, in particular:
 - Developing the role of the Doreen Hamilton building in the wider community or as a day care satellite to Osmondthorpe Children's Centre
 - It is proposed to develop the role of Naburn Court day centre so that it can play a wider role in the life of the local community
 - Working with community groups formerly based at the West Park Centre and local Neighbourhood Networks who have shown an interest in the Queenswood Drive building
- (c) That the recommendation to close Burley Willows Day Centre and declare the site surplus, with the stipulation that the site be marketed for the construction of extra care housing, be approved.

ENVIRONMENT

63 The Future Management and Pricing Arrangements for Allotments

The Director of Neighbourhoods and Housing submitted a report which summarised the findings from the consultation exercise undertaken in respect of service delivery in this area and which provided recommendations on the future management and pricing arrangements for allotments.

Members discussed the nature of the consultation exercise which had been undertaken on this issue. In addition, the Board also considered the

proportion of allotments which were currently self managed, and in response to a Member's comments, it was noted that further work would be undertaken to encourage more sites to become self managed in the future.

RESOLVED –

- (a) That a phased price increase commencing in autumn 2014 to recover £50,000 subsidy, with a £15,000 above inflation rise in 2015 and 2016, projecting a full subsidy recovery of £80,000 in 2016/17, be approved.
- (b) That approval be given to Allotment Associations being given notice to terminate the existing lease on 29th September 2013 to allow a renegotiation based upon the Allotment Associations keeping 32% of allotment rental by 2016/17 (which with the proposed price increases is the equivalent in monetary terms to the value currently retained).

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he voted against the matters included within this minute, whilst Councillor A Carter required it to be recorded that he abstained from voting on the matters included within this minute)

LEISURE AND SKILLS

64 Leeds Let's Get Active

Further to Minute No. 229, 24th April 2013, the Director of Public Health and the Director of City Development submitted a joint report providing further details regarding the Leeds Let's Get Active (LLGA) pilot project, including additional information on the development of the project, the methodology applied and the overall programme developed to date.

RESOLVED –

- (a) That the progress made with the implementation of the Leeds Let's Get Active programme be noted.
- (b) That the proposals detailed in paragraph 3.2 of the submitted report for daily free 1 hour access at leisure centres and 2 hour free access at John Charles Centre for Sport, Armley, Fearnville and Middleton Leisure centres, be agreed.
- (c) That the proposals for the free community offer and the Bodyline Access Scheme be endorsed.

65 Re-Making Leeds: Heritage Construction Skills Training

The Director of City Development submitted a report seeking approval to submit a Stage 2 bid to the Heritage Lottery Fund (HLF) under the Skills for the Future Initiative in order to progress the development and delivery of the Re-making Leeds project. Stage 2 of the process would incorporate a detailed training plan to be submitted by 31st December 2013, and the report sought agreement for the Council to act as administrator and accountable body for

the operation of the bid. Additionally, approval was also sought to incur the necessary expenditure of up to £810,300.

The Board welcomed the initiative, and responding to a Member's enquiry regarding the level of job opportunities which would be available to those participating in the training, officers undertook to provide the Member in question with further information.

RESOLVED –

- (a) That the submission of a Stage 2 bid to the Heritage Lottery Fund for the Skills for the Future initiative, based on the programme outlined in the submitted report be approved.
- (b) That approval be given to the Council acting as the accountable body for the bid, subject to Stage 2 being approved, and that authority be given to spend £810,300 on the activity outlined in the submitted report.

LEADER OF COUNCIL'S PORTFOLIO

66 Spending Review 2013 - Update

The Director of Resources submitted a report providing an update on the financial implications of the June 2013 Spending Review, as detailed in the Technical Consultation document provided by the Department for Communities and Local Government (DCLG) on 25th July 2013.

Members highlighted the financial implications for the Authority arising from the DCLG's Technical Consultation document. In response, the Chief Executive emphasised the need for partnership working with, for example, health partners and the Local Enterprise Partnership.

The Board then discussed Leeds' funding envelope when compared respectively with the funding provided to Scottish Local Authorities and also those located within the South East of England. In conclusion, it was requested that correspondence on behalf of the Board be submitted to Government, highlighting the concerns in respect of funding cuts which had been highlighted during the meeting.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That correspondence on behalf of the Executive Board be submitted to Government, highlighting the concerns in respect of funding cuts which had been highlighted during the meeting.

67 Financial Health Monitoring 2013/2014 - Month 4

The Director of Resources submitted a report presenting the Council's projected financial health position for 2013/2014 after four months of the financial year.

Further to a previous enquiry raised, it was agreed that a more detailed submission for the Public Health directorate would be included within the financial health monitoring data for next month.

RESOLVED – That the projected financial position of the authority after four months of the financial year be noted, and that a more detailed submission for the Public Health directorate be included within the financial health monitoring data for next month.

68 Design and Cost Report for West Yorkshire Local Broadband Project and Authority to Spend

The Director of Resources and the Director of City Development submitted a joint report informing of the progress that had been made on the West Yorkshire Local Broadband (WYLB) project. In addition the report also sought approval in respect of a proposed injection of external funding from BDUK and ERDF into the capital programme.

It was noted that Board Members had been provided with an updated version of the table detailed within paragraph 4.4.4 of the submitted report, for their consideration.

Members discussed the progress which had been made to date on the scheme, highlighting issues arising from the Government's Super Connected Cities (SCC) initiative, and the associated State Aid implications. In conclusion, Members noted the work being undertaken to progress the programme and requested that further update reports be submitted to the Board in due course for consideration.

Following consideration of Appendix A to the submitted report, designated as exempt under the provisions of Access to Information Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the delivery of the West Yorkshire Local Broadband project by Leeds City Council on behalf of the partnership be approved.
- (b) That approval be given for £2,100,700 of external funding to be injected into Capital Scheme Reference 16662.
- (c) That Authority to Spend within the capital programme scheme reference 16662 be approved for the sum of £2,100,700, on the installation of broadband infrastructure in the administrative areas of the WYLB Authorities.
- (d) That the necessary authority be delegated to the Director of City Development in order to authorise entering into a contract with the preferred bidder for the supply of the works and services, as described within the submitted report and for the sum described within paragraph 3.4 of the submitted report.

- (e) That the necessary authority be delegated to the Director of City Development in order to authorise entering into funding agreements with BDUK and DCLG for £4,615,000 and £3,787,800 respectively.
- (f) That further update reports on this matter be submitted to the Board in due course for consideration.

(The matters referred to within this minute were not eligible for Call In as being subject to call in may adversely affect the critical project timetable which requires contract signature at the earliest possible date. In addition, it was not possible to submit an earlier report to the Board as the tender (and the information set out in exempt appendix A) was not submitted until 11th July 2013, which was too late to meet July Executive Board submission deadlines).

69 Establishment of a Social Inclusion Fund

The Director of City Development and the Assistant Chief Executive (Citizens and Communities) submitted a joint report which sought approval to establish a Social Inclusion Fund (SIF) using funds generated by the city granting a 'large' casino licence. In addition, the report also sought approval to the principles of the management and administration of the fund.

Members highlighted the need to ensure that the benefits gained from the allocation of funding were maximised, and also looked forward to the compilation of the criteria which would be used to allocate the funding.

RESOLVED –

- (a) The establishment of the Social Inclusion Fund, utilising moneys accrued by the council granting a large casino licence, be approved.
- (b) That approval be given for the money received as the 'up-front payment' being invested in initiatives that support the city's anti-poverty priorities over the three year period prior to the opening of the casino and that annual payments be used to fund projects that both mitigate potential harmful social effects of the large casino and more general social inclusion priorities across the city.
- (c) That approval be given for the Social Inclusion Fund to be retained as a revenue reserve.
- (d) That the Licensing Committee receive an annual report on the nature of projects being supported by the Social Inclusion Fund.
- (e) That the Assistant Chief Executive (Citizens and Communities) administers and oversees fund allocation and, following further engagement with Elected Members and city partners, presents a report to Executive Board setting out recommendations for specific activities that will be funded by the SIF and how the fund will link into other schemes and initiatives within the city.

70 Late Night Levy

The Assistant Chief Executive (Citizens and Communities) submitted a report presenting information, which included the recommendations of the Licensing Committee, to enable the Board to consider the design of a potential late night levy and the form of an associated consultation exercise with those affected.

It was agreed that this report be withdrawn from the agenda in order to enable further work to be undertaken on it and also to request that the relevant Scrutiny Board consider the issues within it, prior to the matter being further considered by Executive Board.

Following consideration of Appendix 1 to the submitted report, designated as exempt under the provisions of Access to Information Procedure Rule 10.4 (3) and 10.4(7), which was considered in private at the conclusion of the meeting, it was

RESOLVED – That the submitted report be withdrawn from the agenda in order to enable further work to be undertaken on it and also to request that the relevant Scrutiny Board consider the issues within it, prior to the matter being further considered by Executive Board.

HEALTH AND WELLBEING

71 Sexual Health Service Integration

The Director of Public Health submitted a report which sought to gain approval to tender for integrated sexual health services and a number of additional prevention contracts for Leeds.

RESOLVED –

- (a) That the proposal to tender for integrated sexual health services for Leeds be approved.
- (b) That the proposal to also tender for a number of additional sexual health contracts delivering direct preventative work targeting those most at risk of sexual ill health (men who have sex with men, young people, female sex workers and African communities), be approved.

DEVELOPMENT AND THE ECONOMY

72 Belle Isle and Middleton Neighbourhood Framework

The Director of City Development submitted a report which provided an overview of the work undertaken to prepare a Neighbourhood Framework for Belle Isle and Middleton and which also set out the primary proposals included within the document. Additionally, the report sought approval of the neighbourhood framework which set out the community's regeneration ambitions, would help to promote the development opportunities in the area to developers, be used to inform the emerging Site Allocations Plan, and become a material consideration when determining planning applications.

A copy of the draft Belle Isle and Middleton Neighbourhood Framework document had been provided to Board Members for their consideration as part of the agenda pack.

Responding to a Member's enquiry, the Board noted the origins of the document and that the local community and local stakeholders had been heavily involved in its development. Members also discussed the potential for Neighbourhood Framework documents being prepared for other communities.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the Belle Isle and Middleton Neighbourhood Framework be approved.
- (c) That approval be given for the Belle Isle and Middleton Neighbourhood Framework to be used to inform the emerging site allocation plan as part of the local plan making process.
- (d) That approval be given to the Belle Isle and Middleton Neighbourhood Framework to be used to inform, guide and be used as a material consideration when determining planning applications.

73 Design and Cost Report for Acquisition of Kernel House, Acorn Business Park, Leeds 14 for Council Accommodation

The Director of City Development and the Director of Children's Services submitted a joint report which sought approval to acquire office accommodation at Kernel House, Acorn Business Park, Leeds 14, to facilitate vacant possession, and the subsequent disposal of the Council owned site at Roundhay Road.

Following consideration of Appendix 3 to the submitted report, designated as exempt under the provisions of Access to Information Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That an acquisition of the long leasehold interest for Kernel House on the terms identified in the exempt Appendix 3 be approved, which will provide the Council with the unencumbered freehold interest in the site, to facilitate the relocation of Children's Services staff from Roundhay Road, and thus secure vacant possession of the site in readiness for its future disposal at the earliest opportunity.
- (c) That the necessary authority be delegated to the Director of City Development to agree the final detailed terms for the acquisition.

- (d) That the injection of the sum identified in exempt Appendix 3 into the Capital Programme be approved, together with the authority to spend the monies as required.
- (e) That approval be given to the ring fencing of the balance of the net receipt for the Roundhay Road site in order to fund the acquisition of Kernel House.

74 Leeds (River Aire) Flood Alleviation Scheme

The Director of City Development submitted a report which provided an update on the progress of the proposals to provide flood defences for the City of Leeds and which also sought approval to the tender for the detailed design and construction of the mitigation works downstream of the city centre at Woodlesford.

RESOLVED –

- (a) That an injection of funding into the Capital Programme of £3,362,000 from the Regional Growth Fund, and £23,000,000 from the Defra Growth Fund be approved.
- (b) That authority be given to the expenditure from the Regional Growth Fund and Defra Growth Fund of £3,638,800 for the initial development and design of the Leeds Flood Alleviation Scheme and for the implementation of advance mitigation works in Woodlesford.

75 Leeds Business Improvement Districts

The Director of City Development submitted a report on Business Improvement Districts (BIDs), and the need for the Council to have a considered approach to developing an appropriate policy framework to support emerging BIDs, in order to encourage the private sector to bring forward BID proposals and also to ensure that BIDs were developed successfully in alignment with the Council's strategic objectives for supporting business, encouraging investment in the trading environment and providing the necessary support to foster economic growth and jobs.

Responding to a Member's enquiry, officers provided reassurances regarding the measures which would be taken to prevent small businesses located within BIDs being disadvantaged by the initiative and undertook to provide the Member in question with a briefing on this matter.

RESOLVED –

- (a) That the Board agree to being open to the private sector bringing forward proposals for BIDs that are in line with the Council's strategic policy objectives, namely to improve and promote the city centres and town and district centre as successful retail and leisure and tourism destinations.
- (b) That approval be given to adopt the position of in principle support for BIDs, subject to a full BID proposal coming forward from a proposer

which should be aligned to the Council's objectives, and there being clear evidence of an effective partnership and approach to delivery.

- (c) That support be given to initial BID inception work in the early stages by using the City Council's expertise to offer high level advice on BID development as necessary.
- (d) That support be given to the need to undertake further work to examine the case for a Tourism BID (TBID), as well as other potential mechanisms for securing private sector funding for work to improve and promote Leeds as a destination for visitor, and host city for major events.

76 Relocation of Nursery Facilities and the Development of Red Hall

The Director of City Development and the Director of Environment and Housing submitted a joint report providing an update on proposals for the development of a new horticultural nursery at Whinmoor Grange to replace existing operational facilities at Red Hall. The report highlighted the current role and benefits of the nursery, an outline business case for its relocation and future benefits of a new nursery. In addition, the report also sought approval to commission detailed design proposals to RIBA stage D for the Whinmoor Grange site, whilst also providing an update on work to establish the medium-term strategic disposal opportunity that would subsequently arise for the Council's land holdings at Red Hall, together with the progress which had been made on feasibility work to inform the scope of redevelopment.

Responding to a Member's enquiry, officers undertook to provide the Member in question with further information on a specific planning matter regarding the proposed development.

RESOLVED –

- (a) That the use of land at Whinmoor Grange to develop a replacement horticultural nursery be approved.
- (b) That commencement of the design and site layout of a circa 6 hectare horticultural nursery facility and ancillary facilities at Whinmoor Grange to RIBA stage D, funded from existing budget provision (Capital Scheme No. 16442), indicating how this would relate to adjoining parts of the site, be approved.
- (c) That a further report be submitted to Executive Board in the form of a Design and Cost report, outlining the processes involved in progressing the development of a horticultural nursery at Whinmoor along with further detail on funding.
- (d) That the progress on feasibility work undertaken to inform the development of the Red Hall site, be noted.

- (e) That the key development principles, as set out within the submitted report and accompanying concept plan, including the retention of two pitches on site, be noted and confirmed.
- (f) That approval be given to the process and timetable for the production of a draft Informal Planning Statement to guide future planning applications, disposal and development of the site for housing and related infrastructure, to include requirements for greenspace, scale and type of development, highways, pedestrian and cycle movement, as well as more detailed design guidance.

(Under the terms of Executive and Decision Making Procedure Rule 3.1.6, during the consideration of this item, Councillor Anderson was invited to attend the remainder of the meeting on behalf of Councillor A Carter, who left the meeting at this point).

NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES

77 Response to Deputation from Hands off our Homes about the Impact of the Social Sector Size Criteria

The Director of Environment and Housing submitted a report providing a response to the deputation from the 'Hands off our Homes' organisation presented to Council on 1st July 2013 in respect of the impact of the Social Sector Size Criteria (SSSC) or "bedroom tax" on council tenants. In addition, the report also set out the measures which the Council and its ALMOs/BITMO partners were taking to minimise the impact of the changes and also provided some early findings on such impacts.

As part of the introduction to the report the Executive Member for Neighbourhoods, Planning and Support Services encouraged those people who faced financial difficulty as a result of the changes to the welfare system to approach the Council, so that they could be offered assistance wherever possible.

RESOLVED –

- (a) That the concerns raised in the deputation from the 'Hand off our Homes' organisation be acknowledged.
- (b) That the following be noted:-
 - the extensive work that was put into preparing staff and affected customers for the changes;
 - the work currently being undertaken by the Council and its ALMOs and BITMO to minimise the impact on tenants; and
 - the early findings on the impacts of the welfare changes.

78 Response to Deputation - Morley Against Reckless Construction (MARC)

The Director of City Development submitted a report setting out a response to the deputation presented to Council on 1st July 2013 by the Morley Against Reckless Construction (MARC) organisation.

As part of the introduction the report, the Executive Member for Neighbourhoods, Planning and Support Services highlighted that every effort was being made to ensure that the Council was taking a co-ordinated and consistent approach on this issue.

RESOLVED – That the contents of the submitted report be noted.

79 Proposal to Establish a Trading Company, Civic Enterprise Leeds, which would be wholly Council owned

The Deputy Chief Executive and the City Solicitor submitted a joint report providing the background to the establishment of Civic Enterprise Leeds, including proposals to establish a trading company entitled, 'Civic Enterprise Leeds Ltd.', whilst also seeking consideration of the governance and board arrangements for the company.

The report proposed to delegate to the Deputy Chief Executive approval of commercial activity through the company, and it was emphasised that this would only be done subject to consultation with appropriate Members.

RESOLVED –

- (a) That the establishment of a company, to be named Civic Enterprise Leeds Ltd., which would be limited by shares and owned wholly by the Council, be approved.
- (b) That a further report be brought back to Executive Board in due course seeking approval of the governance and board membership arrangements for the company.
- (c) That approval of commercial activity through the company, including approving business cases as and when required for the exercise of trading powers, be delegated to the Deputy Chief Executive, subject to consultation with appropriate Members.

80 Sustainable Communities Investment Programme: Cross Green Group Repair Phase 2 and 3

Further to Minute No. 173, 15th February 2013, the Director of Environment and Housing submitted a report which sought approval to authorise the injection of £4,050,000 into the capital programme for Cross Green Group Repair Phase 2 and 3. This total included the approval to inject £300,000 into the capital programme for contributions from the owner occupiers and the £3,750,000 previously agreed by Executive Board.

The Board highlighted the need for investment and regeneration in this particular area, and the benefits which would be gained from it. In addition, officers responded to an enquiry regarding the Sustainable Communities Investment Programme and whether the funding from it could potentially be accessed for other areas.

RESOLVED –

- (a) That an injection of £300,000 in owner's contributions towards the overall cost of the group repair scheme in Cross Green as part of the Sustainable Communities Investment Programme, be authorised.
- (b) That scheme expenditure of £4,050,000 on Cross Green Phase 2 and 3 be authorised.
- (c) That the management of the project within the agreed budget be delegated to the Director of Environment and Housing, including ensuring that wherever possible, local labour, training and supply chains are used by the chosen contractor as part of the delivery of the schemes.

81 Planning Policy for Gypsies and Travellers

The Director of City Development submitted a report which sought approval of the Leeds Gypsy and Traveller Pitch Requirement Study in order to ensure that the Submission Core Strategy policy dealing with Gypsies, Travellers and Travelling Showpeople was supported by an up to date evidence base, which was compliant with national policy and aligned with the wider activities of the Council in planning positively for Leeds-based Gypsies and Travellers.

Members were provided with an update on the role of the Leeds City Region in respect of this issue.

Further to the Inquiry into Gypsy and Traveller Site Provision in Leeds undertaken by the Scrutiny Board (Environment and Neighbourhoods) in 2010, it was requested that the data considered at that time be re-examined by the relevant Scrutiny Board along with any fresh data, in order to contribute towards the policy development process.

RESOLVED –

- (a) That the Leeds Gypsy and Traveller Pitch Requirement Study be approved for the purposes of supporting Policy H7 of the Submission Core Strategy at Examination.
- (b) That the approach to making further changes to the plan, as set out within paragraphs 2.8 and 2.9 of the submitted report be approved.
- (c) That further to the Inquiry into Gypsy and Traveller Site Provision in Leeds undertaken by the Scrutiny Board (Environment and Neighbourhoods) in 2010, the data considered at that time be re-

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examined by the relevant Scrutiny Board along with any fresh data, in order to contribute towards the policy development process.

(The matters referred to within this minute were designated as exempt from Call In as the matter was deemed to be urgent, and as the Core Strategy Inspector had set a deadline of 16th September 2013 for the submission of supplementary statements by the Council for the Core Strategy examination, and that any delay may damage the Council's or public's interest).

82 Proposed Amendment to Core Strategy Policy H6

The Director of City Development submitted a report outlining the reasoning for the amendment to Core Strategy Policy H6, relating to Purpose Built Student Accommodation (PBSA). It was noted that further details on PBSA within Leeds could be found within the 'Student Housing Demand and Supply: A review of evidence' document produced by Re'New, which was appended to the submitted report.

As part of the introduction to the report the Executive Member for Neighbourhoods, Planning and Support Services emphasised the need for the Council to establish a defined policy in this area, in order to enable the authority to defend its position on such matters.

RESOLVED –

- (a) That the revision to Policy H6 of the Core Strategy, as set out within Appendix 1 to the submitted report, be approved for the purposes of targeted public consultation, as set out within paragraphs 3.1.1 and 3.1.2, prior to the Core Strategy examination.

- (b) That it be agreed that the policy amendments may be a material consideration in the determination of planning applications until the Core Strategy is adopted.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the matters included within this minute)

(The matters referred to within this minute were designated as exempt from Call In as the matter was deemed to be urgent, and as the Core Strategy Inspector had set a deadline of 16th September 2013 for the submission of supplementary statements by the Council for the Core Strategy examination, and that any delay may damage the Council's or public's interests)

CHILDREN'S SERVICES

83 Change of host school for Primary resourced provision for deaf and hearing impaired children - permission to consult

The Director of Children's Services submitted a report which sought permission to consult upon the addition of provision reserved by the Local Authority for deaf and hearing impaired children at Moor Allerton Hall Primary School.

RESOLVED – That approval be given to the undertaking of a consultation exercise on the addition of provision at Moor Allerton Hall Primary School that is recognised by the Local Authority as reserved for pupils who are deaf and hearing impaired, with effect from September 2014.

84 Part A: Outcome of Statutory Notice on Proposals for the Expansion of of Primary Provision in 2014. Part B: Outcome of Consultation on Proposals for the Expansion of Pudsey Primrose Hill Primary School from September 2015 and Guiseley Infant and Nursery School and St Oswald's Church of England Junior School. Part C: Permission to consult on the expansion of Broomfield South SILC and West Oaks SEN Specialist School and College. Part D: Outcome of the Targeted Basic Need Bid for Additional Capital Funding.

The Director of Children's Services submitted a report detailing proposals brought forward to meet the Local Authority's duty to ensure sufficiency of school places. The report was divided into four parts - Part A described the outcome of statutory notices in relation to the expansion of primary provision across the city for September 2014, and sought a final decision on such proposals. Part B sought permission to publish a statutory notice in relation to the expansion of Pudsey Primrose Hill Primary School and summarised the consultation and next steps in respect of the Guiseley area. In addition, Part C sought permission to consult upon the expansion of Broomfield South SILC and the expansion of West Oaks SEN Specialist School and College. Whilst Part D described the outcome of the Targeted Basic Need bid.

As part of the introduction to the report, the Executive Member for Children's highlighted a correction to be made to the submitted report, specifically that the report should recommend that consultation be undertaken with regard to the potential expansion of West Oaks SEN Specialist School and College from 200 to 350, and not 130 to 280, as detailed within the submitted report.

RESOLVED –

Part A

- (a) That the expansion of Allerton Bywater Primary School from a capacity of 210 pupils to 420 pupils with an increase in the admission number from 30 to 60 with effect from September 2014, be approved.

- (b) That the expansion of Asquith Primary School from a capacity of 210 pupils to 420 pupils with an increase in the admission number from 30 to 60 with effect from September 2014, be approved.
- (c) That the expansion of Morley St Francis Catholic Primary School from a capacity of 154 pupils to 210 pupils with an increase in the admission number from 22 to 30 with effect from September 2014, be approved.
- (d) That the expansion of East Ardsley Primary School from a capacity of 315 pupils to 420 pupils with an increase in the admission number from 45 to 60 with effect from September 2014, be approved.
- (e) That the expansion of Robin Hood Primary School from a capacity of 315 pupils to 420 pupils with an increase in the admission number from 45 to 60 with effect from September 2014, be approved.
- (f) That approval be given to lower the age range of Hollybush Primary School from 5 to 11 to 3 to 11.

Part B

- (a) That the publication of a statutory notice to expand Pudsey Primrose Hill from a capacity of 315 pupils to 420 pupils with an increase in the admission number from 45 to 60 with effect from September 2015, be approved.
- (b) That the further work to be undertaken in the Guiseley area be noted.

Part C

- (a) That permission to consult on the expansion of Broomfield South SILC from a capacity of 200 to 250 pupils with effect from September 2015 using a site adjacent to the school, Broom Court (Broom Place, Leeds, LS10 3JP), be approved.
- (b) That permission to consult on the expansion of West Oaks SEN Specialist School and College from a capacity of 200 to 350 pupils by the creation of a satellite site for 150 children and young people aged 2 to 16 on the former Blenheim Centre (Crowther Place, Leeds, West Yorkshire)with effect from September 2015, be approved.

Part D

- (a) That the allocation of capital funding through the Targeted Basic Need bid, be noted.

85 Improving outcomes for Children with Behaviour, Emotional and Social Difficulties (BESD)

The Director of Children's Services submitted a report providing information on proposals to establish a Leeds Behaviour Alliance which intended to bring together the specialist (SILC), targeted (PRU), locality (AIP), and individual school behaviour offer, in order to support children to make progress in learning by preventing exclusion from learning, providing outstanding learning opportunities when short periods out of mainstream were necessary, and to maximise re-integration back into mainstream learning.

Members welcomed the clarification provided within the submitted report that children with SEN statements and complex or multiple needs who benefited from generic SILC provision, would not be placed in a provision alongside children with a behaviour need.

RESOLVED –

- (a) That the publication of a statutory notice for the change in the age range of the BESD Specialist Inclusive Learning Centre (Elmete Wood) from 5 to 16 to 11 to 16; the expansion of the capacity of the provision from 150 to 200 pupils using sites at Elmete Wood, Stonegate Road, the Burley Park Centre, the Hunslet Gate Centre, and the Tinshill Centre; and the expansion of its remit to allow it to offer provision to children without a statement of special educational needs, in the manner of a PRU, with effect from January 2014, be approved.
- (b) That the publication of a statutory notice for the expansion of the North East Specialist Inclusive Learning Centre (Oakwood Lane) primary BESD provision from a capacity of 30 pupils aged 4-11 to 40 pupils aged 4-11; and the expansion of its remit to allow it to offer provision to children without a statement of special educational needs, in the manner of a PRU, with effect from January 2014, be approved.

DATE OF PUBLICATION: 6TH SEPTEMBER 2013

LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS: 13TH SEPTEMBER 2013 (5.00 P.M.)

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday, 16th September 2013)

Draft minutes to be approved at the meeting to be held on Wednesday, 9th October, 2013